MINUTES

**City of Lewisville Regular Meeting**

January 13, 2016

Meeting was called to order by Mayor George Judd at 7:04 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Shane Barzee, Barbara Raymond and Mark Williamson; Legal Counsel, Kris Meek; Clerk/Treasurer Donetta Fife; P & Z Chairperson, Charlene Johnson; Maintenance Supervisor, Don Horel; Officer Mike Miller; Council Members elect Del Heward and Leisa Watkins, and visitor, Wade Ball.

**ROLL CALL:**

* Mayor Judd -- present
* Shane Barzee -- present
* Barbara Raymond -- present
* Matt Rosenberg -- not present
* Mark Williamson -- present

**MINUTES:**

* Minutes for the regular City Council meeting held December 9, 2015 had previously been distributed by the Clerk. Minutes were reviewed. Mark moved that the Minutes be approved, Shane seconded, the motion passed.
* Minutes for the Special Meeting held December 22, 2015 had previously been distributed by the Clerk. Minutes were reviewed. Mark moved that the Minutes be approved, Barbara seconded, the motion passed.

**CLERK/TREASURER REPORT:**

* Donetta distributed a list of all bills that have been submitted for payment during the period of December 1, 2015 through January 13, 2016 as this Council bears responsibility for payment of those bills. The bills were reviewed. Mark moved that the bills be paid, Shane seconded, motion passed.

Council Member Mark Williamson then took a seat in the audience.

**SWEARING IN OF RECENTLY ELECTED COUNCIL MEMBERS**

* Mayor George Judd officiated in the swearing in proceedings:
	+ Leisa Watkins was sworn in as a Council Member of the City of Lewisville and pledged to discharge the duties of Council Member of the City of Lewisville according to the best of her ability.
	+ Delvan Heward was sworn in as a Council Member of the City of Lewisville and pledged to discharge the duties of council Member of the City of Lewisville according to the best of his ability.
* New Council Members took their seats.

**POLICE REPORT:**

* Officer Miller reviewed the police report for the past month. 67 hours were logged in the City with 9 complaints, 3 arrest and 17 citations. He explained to the new Council members the meaning of the terms used in the Law Enforcement Report.
* The issue of snowmobiles on City streets and rights of way was discussed. Due to the increased snowfall this year, the problem is more predominant. It was noted that snowmobiles are not allowed on public highways, except in certain circumstances as provided by law. Those circumstances do not apply to Lewisville at this time. Officer Miller suggested that anyone experiencing or witnessing a problem caused by snowmobiles on public streets should call in the incident to the Sheriff's office in order to document it and get it resolved.

**PLANNING AND ZONING REPORT:**

* No Planning & Zoning meeting was held in January.
* Charlene inquired as to the progress of the drafting of the Subdivision Ordinance. Kris suggested that we look into the model ordinance on the AIC website as the one we have previously been referencing may not cover our specific needs.

**MAINTENANCE REPORT:**

* Don indicated that the roads are being plowed and sanded. The equipment that we currently have sometimes makes progress slow. The East/West roads are taking priority.
* Railroad crossings are getting a little rough. The railroad has been informed of the problem.

**CITY ATTORNEY:**

* Kris presented Ordinance 2016-1 which would amend the Lewisville City Code Title 5, Chapter 2 Subsection 1.A by modifying the definition of disturbing the peace by adding language to include foul and offensive odors. The full text of the Amendment is available in the City Library during normal business hours.
* Shane moved to suspend the rules of reading the Amendment to Title 5, Chapter 2, Subsection 1.A of the Lewisville Code on three different days and once in full in accordance with Idaho Code 50-902 and to read the Amendment to the Lewisville Code Title 5, Chapter 2, Subsection 1.A only once in summary. Leisa seconded the motion, a roll call vote was taken: Leisa - yes, Barbara - yes, Del - yes, Shane - yes. Motion passed. The Summary to the Amendment was read by Shane. Barbara moved to amend Title 5, Chapter 2, Subsection 1.A of the Lewisville City Code as read, Del seconded. A roll-call vote was taken: Leisa - yes, Barbara - yes, Del - yes, Shane - yes. Motion passed unanimously.

**CLERK/TREASURER'S REPORT:**

* The City has received a proposed contract with Lawn Tech for fertilization of grass and spraying of trees around the Community Center and Library for the summer of 2016. The proposal was reviewed. Leisa moved that we authorize Lawn Tech to perform the Current Scheduled Services for 2016 thereby receiving a prepay discount, Barbara seconded, motion passed.
* Donetta has a new e-mail for the City Clerk/Treasurer. It is clerklewisville@gmail.com. She is in the process of switching everything over to this account. All future mail should be sent to this address.
* Donetta previously distributed a possible format for the Clearance for Building Permit Application and asked for input. This new form would be issued to persons seeking a building permit and would allow them to apply to the Jefferson County Building Department for the actual permit. The council reviewed the form -- no suggestions were proposed at this time. This form will be discussed in more depth with the Planning and Zoning Commission and suggestions will be made at the next Council meeting.

**MAYOR'S REQUEST:**

* Mayor Judd reported that he has received and signed all necessary forms requisite to proceeding with the project of installing LED lights in the City streetlights. Now the contractor can pull in supplies and start on the project.

**REASSIGNMENT:**

* Since it is the first meeting with the new Council, assignments over areas of concern were designated as follows: Shane, roads; Barbara and Leisa, beautification and Del, Community Center. Leisa then volunteered to be the Council Member over inspecting the Community Center after rentals for the months of January, February and March.

**VISITOR:**

* Wade Ball asked why the stop sign was taken down at the tracks on 500 North. The Mayor indicated that this was done in an effort to encourage truck traffic to use 500 North rather than other City roads that are not adequate for that weight load. Unfortunately, many drivers still use other less durable routes through the City.

**ADJOURNMENT:**

* Shane moved that the meeting be adjourned, Barbara seconded, motion passed. Meeting was adjourned at 8:23 p.m.

**Minutes approved** by the City Council of the City of Lewisville on the 10th day of February, 2016.

Mayor Date

 George A. Judd

ATTEST:

Clerk Date

 Donetta R. Fife