MINUTES

**City of Lewisville Regular Meeting**

October 14, 2015

Meeting was called to order by Mayor George Judd at 7:11 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Mark Williamson, Matt Rosenberg and Barbara Raymond; Legal Counsel, Kris Meek; Clerk/Treasurer Donetta Fife; Planning & Zoning Chairperson, Charlene Johnson; Maintenance Supervisor, Don Horel; Officer Mike Miller and visitor, Craig Drake.

**ROLL CALL:**

* Mayor Judd -- present
* Shane Barzee -- not present
* Barbara Raymond -- present
* Matt Rosenberg -- present
* Mark Williamson -- present

**MINUTES:**

* Minutes for the regular City Council meeting held September 9, 2015 had previously been distributed by the Clerk. Minutes were reviewed. No corrections were noted. Matt moved that the Minutes be approved, Barbara seconded, the motion passed.

**POLICE REPORT:**

* Officer Miller reviewed the police report for the past month. 69 hours were logged in the City with 13 complaints and 1 citations. It was a very quiet month. One of the complaints was actually called in twice and one call was in the actually in the County rather than within City limits.
* The Council indicated that Don has put up stop signs at two new locations, at the railroad on 450 North and at the railroad at 465 North. They asked that Officer Miller inform officers so when they patrol they can keep an eye on these two spots. This may help with the problem we have with speeding on these two roads.

**PLANNING AND ZONING REPORT:**

* Charlene reported that it has been a slow month for them.

**MAINTENANCE REPORT:**

* Don reported that he has put up the stop signs as indicated at the railroad crossings. He has also put up new speed signs that are easier to see during the day and at night.
* Since the weather has been unseasonably warm, he has the durapatch machine out again and will start doing some more shoulder repairs.

**CITY ATTORNEY:**

* Kris reported that he has reviewed the Sheriff's Contract for FY 2016. There was an increase in price but it was well within the projection for the new budget year. The Mayor signed the Contract and it will be returned to the Sheriff's Department.
* Kris is prosecuting one criminal case for the City. The cost for prosecution of that case will be absorbed in his monthly retainer from the City.
* Kris suggested that the City have a web designer create a website for the City in order to keep the residents informed of the happenings within the City, and to increase the transparency of government. He gave Donetta contact information of a company that has been designing websites for other cities. She will make contact and find out the particulars.

**CLERK/TREASURER'S REPORT:**

* Donetta distributed a list of all bills that have been submitted for payment during the month of September. The bills were reviewed. Matt moved that the bills be paid, Mark seconded, motion passed.
* The fiscal year has ended and most of the bills are in and have been paid. The final figures will be out soon with the consolidated budget analysis. It looks like we are well within our budget for fiscal year 2015. The Treasurer's Fourth Quarter Report will be out at the end of the month with exact figures.
* The deadline for filing for City council seats has passed. We have one candidate, Leisa Watkins, that will be on the ballot. One write in candidate, Del Heward, has submitted a petition for write-in candidacy and has been certified by the County Clerk. The other resident who filed for write-in candidacy did not meet voter registration requirements and the petition was returned.

**MAYOR'S REQUEST:**

* Mayor Judd indicated he is still working on the conversion of street lights through Rocky Mountain Power. Presently we are waiting for the electrical contractor to put together a bid and submit it to Rocky Mountain Power.
* The router for the Community Center has been installed and is working well.
* The Mayor had requested Donetta to draft a Roadside Vegetation Management Policy to be presented to the Council. It had been sent to Council members for review prior to the meeting. The Council felt that that the Level One designation adjacent to the road should be two (2) feet wide. They also recommended that the vegetation in the Level Two area be cut to a minimum of six (6) inches high instead of eight inches. They need to have more time to review the Policy before it is adopted. The matter was tabled until the next meeting.
* After discussion on the In God We Trust Resolution that was presented by Phyllis Merrill last month, Kris indicated that he had researched the movement and found that it was perfectly legal and that there should be no problem with displaying this motto in our Community Center. The proposed Resolution had previously been e-mailed to the Council for inspection. Matt moved that the Council pass Resolution No 2015-3 supporting the display of the national motto "In God We Trust" in our Community Center, Mark seconded the motion, motion passed. Donetta was asked to present a couple of ideas as to how the motto could be displayed at the next City Council meeting.

**COMMUNITY CENTER REPORT:**

* It was noted that we still do not have an inventory of the Community Center. Donetta volunteered to do that inventory so our ICRMP policy can be updated with it.

**CITY BEAUTIFICATION:**

* Don noted that a whole trailer load of gravel has been compacted under the concrete pads at the Community Center where the dirt has settled. The columns outside are placed on deep footings and should not be affected by the settling of the dirt.

**ROADS:**

* We have received a grant applications for improvements on roads in the State of Idaho. Kris indicated that before we can apply for a grant, we need to have a road traffic study done by an engineer. He asked Donetta to contact Cathy Harding, the Menan City Clerk to see what specific things have to be put on the Annual Road Report that will help get funding for the road traffic study.

**VISITOR:**

* Resident, Craig Drake, indicated that he was concerned that the City again sprayed for weeds on the roadside adjacent to his property. He had heard the discussion on the Roadside Vegetation Management Policy and asked that the Council get input from the citizens before acting on the Policy. The Council indicated that they would love to have input from the community on this matter if they could get any. The matter was previously set for discussion on the July 2015 Agenda and not one person appeared to give any input. Craig said he would try encourage residents to attend the November meeting where the Council will be discussing the Policy again.

**ADJOURNMENT:**

* Matt moved that the meeting be adjourned, Mark seconded, motion passed. Meeting was adjourned at 9:05 p.m.

**Minutes approved** by the City Council of the City of Lewisville on the 11th day of November, 2015.

Mayor Date

 George A. Judd

ATTEST:

Clerk Date

 Donetta R. Fife