MINUTES

**City of Lewisville Regular Meeting**

November 11, 2015

Meeting was called to order by Mayor George Judd at 7:08 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Matt Rosenberg, Shane Barzee and Barbara Raymond; Legal Counsel, Kris Meek; Clerk/Treasurer Donetta Fife; Maintenance Supervisor, Don Horel; Officer Mike Miller and visitors, Del Heward and Craig Drake.

**ROLL CALL:**

* Mayor Judd -- present
* Shane Barzee -- present
* Barbara Raymond -- present
* Matt Rosenberg -- present
* Mark Williamson -- not present

**MINUTES:**

* Minutes for the regular City Council meeting held October 14, 2015 had previously been distributed by the Clerk. Minutes were reviewed. It was noted that the case being prosecuted by the City is a criminal case rather a civil case. Matt moved that the Minutes be approved, Barbara seconded, the motion passed.

**POLICE REPORT:**

* Officer Miller reviewed the police report for the past month. 67 hours were logged in the City with 13 complaints, 1 arrest and 1 citations. Those included a DUI, controlled burns and horses out.
* There have not been any citations for failure to stop at the new stop signs. The council asked that patrol hours include more emphasis on the new stop sign areas during high traffic hours.

**PLANNING AND ZONING REPORT:**

* There are a couple of violations for debris in the right of way. Donetta will send out notices to those residents in order to clean up before winter snow.

**MAINTENANCE REPORT:**

* Don indicated that we are pretty much ready for winter. Dirt has been brought in to level out low spots around the community Center and he will put grass seed down in the spring.

**CITY ATTORNEY:**

* The criminal case that Kris is prosecuting has been resolved.

**CLERK/TREASURER'S REPORT:**

* Donetta distributed a list of all bills that have been submitted for payment during the month of September. The bills were reviewed. Matt moved that the bills be paid, Barbara seconded, motion passed.
* The fiscal year 2015 has ended. Donetta passed out a Profit & Loss sheet for fiscal year 2015 which indicates that the City had a surplus of $37,518 which can be rolled over into the Capital Investment Fund for FY 2016 for use on equipment, roads or other needs of the City. The exact numbers will be published in the Treasurer's 4th Quarter Report and filed with the State of Idaho.
* We have not received the official election results. The County Elections Clerk has until November 13th to get those to the City. Since there were only two candidates and two seats available, it is pretty certain that Leisa Watkins and Del Heward will qualify for the available seats. We will have a final tally by the December Council Meeting.
* We have received a Contract with Searle Hart to audit our finances for FY 2014 and FY 2015. Kris reviewed the Contract and said it is pretty standard. The Mayor signed the Contract and Donetta is preparing the records to be submitted for audit.
* Donetta reminded the Council of the AIC training meeting to be held on November 18, 2015. George, Donetta, Leisa and Del will be attending.
* Donetta has contacted AH Digital FX Studios, Inc. about a website. She will be discussing features with them prior to the quotation of a proposed contact price. Kris suggested that we ask what features are included in most other city websites and go with those. The City needs to have the Code reformatted in order to upload it to the new website with links to make it easier to access.

**MAYOR'S REQUEST:**

* Mayor Judd indicated he is in the final steps of securing the Contract for installing LED lighting for our street lights through Rocky Mountain Power. We should have the bid and be working on the grant by next month.
* The router for the Community Center has been installed and seems to be working well. There was a question as to whether the Wireless Access Policy which was adopted by the Library should be included in the Community Center Rental Agreement. Kris advised that it would be good to hand people a copy of the policy separately but it need not be written into the Contract.

**ROADS:**

* The Roadside Vegetation Management Policy was opened up for discussion. Only one citizen came to offer input on the Policy. Craig Drake indicated that he had been through the City evaluating the road condition and it appeared to him that the places where the grass was abutting the road seemed to be holding up better than places where vegetation has been killed back. Matt brought up the fact that every time we have had outside contractors do road work in the City they have demanded that the roadsides be sprayed back in order to maintain the integrity of the roadside. Donetta indicated that in a discussion with a County road maintenance person they cited water as the biggest problem to road destruction. When residents or farmers water grass or fields and let the water saturate the road, it causes a breakdown of the road and road base. When residents grow grass right to the edge of the road, they are constantly watering the grass to keep in green and, therefore, are constantly watering the edge of the road and keeping the edges soggy and soft. It was also noted that the garbage trucks add to the destruction of the shoulder of the road by driving on the edge that does not have proper base under it. Further discussion and action on the Roadside Vegetation Management Policy was tabled until a future date when more information can be gathered from reliable sources.

**ADJOURNMENT:**

* Matt moved that the meeting be adjourned, Shane seconded, motion passed. Meeting was adjourned at 8:40 p.m.

**Minutes approved** by the City Council of the City of Lewisville on the December 9, 2015.

Mayor Date

 George A. Judd

ATTEST:

Clerk Date

 Donetta R. Fife