MINUTES

**City of Lewisville Regular Meeting**

March 9, 2016

Meeting was called to order by Mayor George Judd at 7:04 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Shane Barzee, Leisa Watkins and Del Heward; Legal Counsel, Kris Meek; Clerk/Treasurer Donetta Fife; Maintenance Supervisor, Don Horel; Library Board Chairperson, Liz Bennett; and Jefferson County Commissioner's Assistant, Rebecca Squires.

**ROLL CALL:**

* Mayor Judd -- present
* Shane Barzee -- present
* Barbara Raymond -- not present
* Leisa Watkins -- present
* Del Heward -- present

**MINUTES:**

* Minutes for the regular City Council meeting held February 10, 2016 had previously been distributed by the Clerk. Minutes were reviewed. Leisa moved that the Minutes be approved, Del seconded, the motion passed.

**LIBRARY REPORT:**

* Leisa moved to amend the Agenda to allow Visitor Business to be heard at this time, Shane seconded, motion passed.
* Liz Bennett, the Library Board Chairperson reported that Lori Drake has resigned as a board member and gave appreciation for Lori's years of service to the City. The Board has appointed Ali Dickson to replace Lori. One more board member may be resigning in the near future.
* The library is functioning well. They will be sponsoring the summer reading program in a few months.

**POLICE REPORT:**

* In the absence of a Jefferson County Officer, the Council reviewed the report for the month from January 16, 2016 through February 12, 2016. 85 Hours were spent in the City with 10 Complaints, 1 arrest and 7 citations.

**REBECCA SQUIRES:**

* Rebecca Squires, assistant to the Jefferson County Commissioners, presented training on an Emergency Operations Plan. She provided handouts and advice for developing an Emergency Operations Plan and encouraged Council Members to obtain training which could qualify the City for emergency preparedness assistance.

**PLANNING AND ZONING REPORT:**

* In the absence of a representative from Planning & Zoning, the Council discussed issues that the P & Z Commission recommended in their last meeting.
* The annual City cleanup was set for dates between May 7th and May 22nd, 2016. Donetta will make arrangements for a dumpster to be set at the garage on May 6, 2016 and will send out the annual notice to citizens. Some of the "Do Not Dump" signs are showing some wear and tear and need replaced.
* Senator Mike Crapo has a scheduled a Town Hall Meeting with the City of Lewisville on March 22, 2016 from 6:30 to 7:30 p.m. The Community Center has been scheduled. Rebecca Squires offered to check if a portable PA system might be available from the County.

**MAINTENANCE REPORT:**

* Don is concerned that with his health issues the Community Center may not be in shape for the Easter egg hunt on March 26, 2016. It was suggested that we may want to hire out the initial cleanup prior to that date.
* The newly installed LED lights look good and many citizens have expressed their appreciation.
* The City will be watching for road equipment that will make snow removal and sanding easier.
* The City is considering establishing a Memorandum of Understanding with other cities in the area in order to more efficiently utilize our dura-patch machine and to help other cities with road patching this summer. There will be more discussion on this issue in the next couple of months.

**CLERK/TREASURER'S REPORT:**

* Donetta distributed a list of all bills that have been submitted for payment between February 11 and March 9, 2016. The bills were reviewed. Shane moved that the bills be paid, Leisa seconded, motion passed.
* The annual Easter egg hunt has been set for March 26th at 10:00 a.m. The Community Center has been reserved. Donetta is organizing the event. We could use volunteers from the City to help stuff Easter eggs and set up on the day of the hunt. We are still looking for a volunteer to be the Easter bunny.
* The Proposed fee schedule was reviewed and revisions suggested. The hearing on the fee schedule will be set for April 13, 2016 during the next City Council Meeting.

**MAYOR'S REQUEST:**

* Mayor Judd indicated that he will be sponsoring a Citizens for Self Government seminar at the Community Center on April 2, 2016. The cost is $50 and you can register at https://centerforselfgovernance.com.
* The City of Menan has expressed some concerns with regard to the July 4th celebration that is held in their City. They are looking for ways to finance the operation and volunteers to organize and help with the execution. Leisa moved that the City of Lewisville donate $500 to the City of Menan to assist in the cost of the fireworks since many of our citizens attend the event each year, Shane seconded, motion passed.

**ADJOURNMENT:**

* Shane moved that the meeting be adjourned, Leisa seconded, motion passed. Meeting was adjourned at 8:34 p.m.

**Minutes approved** by the City Council of the City of Lewisville on the 13th day of April, 2016.

Mayor Date

 George A. Judd

ATTEST:

Clerk Date

 Donetta R. Fife