MINUTES

**City of Lewisville Regular Meeting**

May 11, 2016

Meeting was called to order by Mayor George Judd at 7:06 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Barbara Raymond, Leisa Watkins, Shane Barzee and Del Heward; Legal Counsel, Kris Meek; Clerk/Treasurer Donetta Fife; Maintenance Supervisor, Don Horel; Planning and Zoning Chairperson, Charlene Johnson; Political Candidate, Lori Newton and various residents and visitors as listed on the attached sheet.

**ROLL CALL:**

* Mayor Judd -- present
* Shane Barzee -- present
* Barbara Raymond -- present
* Leisa Watkins -- present
* Del Heward -- present

**MINUTES:**

* Minutes for the regular City Council meeting held April 13, 2016 as revised were distributed to the Council and reviewed. Del moved that the Minutes be approved, Shane seconded, the motion passed.

**POLICE REPORT:**

* Since there was no representative from the Jefferson County Sheriff's Department, the report was not reviewed.

**HEARING ON PETITION FOR A KENNEL LICENSE:**

* Chris Hinckley has filed an Application for a Kennel License with Clerk/Treasurer, Donetta Fife, together with a list of signatures of residents giving permission for a kennel to be located on the Hinckley property. He was not able to get consent of 75% of the residents within 300 feet of his property. Therefore he is petitioning the City Council for approval of the kennel license as provided for in Section 5-3-4B-2 of the Lewisville Code. Notice of the hearing had been mailed to all residents within 300 feet of the Hinckley property and notice of the petition was listed as a line item on the posted Agenda.
* Mayor Judd set forth the procedure to be followed during the hearing and allowed the Petitioner, Chris Hinckley 10 minutes to give his remarks and provide evidence as to why the kennel license should be approved. In addition to his testimony, supporting testimonies of Adam Hinckley, Steve Andersen and Dan Hinckley were given within his allotted time.
* Mayor Judd opened the floor for any resident who would like to speak in favor the petition. Gard Flint, Matt Rosenberg and Roy McCarthy spoke in favor.
* Mayor Judd opened the floor for any neutral comments. None were given.
* Mayor Judd opened the floor for any resident who would like to speak against the petition. Val Rosenberg, Larry Johnson, Jo Johnson, Wayne Torgerson and Mark Williamson offered comments in opposition.
* Chris was given the opportunity to give closing comments.
* The hearing was closed.
* The Council deliberated. Shane moved that the Hinckleys be given a Kennel Licence, Del seconded. Each council member was asked to vote for or against approval and give reasoning as to their vote: Leisa Watkins, yes - she felt that the Hinckleys have used due diligence in following the code when they purchased their property and that the proposed business would be an asset to the City. Del Heward, yes - he felt that the City of Lewisville has been trying to find ways to encourage new business and growth and that this business could be an asset to the City. Shane Barzee, yes - he felt that the Hinckleys should be given the opportunity to prove what kind of business they run and that the City is safeguarded by the provision that the kennel license has to be renewed each year. Barbara Raymond, no - she felt that more than sufficient opposition by residents had been expressed and she was voting the voice of the majority of the residents. Motion passed.
* The Hinckleys have applied for a business license. That item will be reviewed by the Council at the next meeting.

**VISITORS:**

* Resident Craig Drake asked if the City had come up with a policy with regard to spraying the grass and weeds on the edge of the road. Mayor Judd indicated that he has recently received some maintenance guidelines from Lhtac, Local Highway Technical Assistance Council, and that he is in the process of reviewing the guidelines on road maintenance. The matter will be discussed at a future meeting. Weed spray may be used on the roadside but grass killer will not be administered until a policy is decided upon.

**PLANNING AND ZONING REPORT:**

* City cleanup is under way and they are hopeful that residents will take advantage of the dumpsters provided.

**MAINTENANCE REPORT:**

* Don reported that the sweeper is almost ready for road work. He is in need of an assistant very soon to help with mowing and summer cleanup. The Mayor is looking for an interested party.
* The handicapped signs have been moved. The Council discussed the requirement for the handicapped signs and Don will work on bringing those into compliance.

**CLERK/TREASURER'S REPORT:**

* Donetta distributed a list of all bills that have been submitted for payment since the last Council meeting. The bills were reviewed. Shane moved that the bills be paid, Leisa seconded, motion passed.
* The figures for the Treasurer's Second Quarter Report have been sent to all Council members. The budget analysis was also sent. Council members were encouraged to go through it carefully so they will know where we are in our budget year.
* The budget planning meeting will be scheduled in July of 2016 to prepare for the Budget meeting which has been set for August 10, 2016. We need all Council members here in July and August.
* The At-Will Personnel Policy has been drafted. Kris has indicated some changes. Due to the length of time needed for the hearing, the Personnel Policy will be discussed next month.
* Senator Mike Crapo has rescheduled his Town Hall Meeting in Lewisville for May 30, 2016 at 1:30 p.m. at the Community Center.
* Donetta indicated the Electric bill for street lights had gone down by about $100 for last month. George indicated that has talked with Rocky Mountain Power and they are processing the rebate.

**COMMUNITY CENTER:**

* George has built a podium for the Community Center. It bears the City logo and the "In God We Trust" designation as approved by the Council. It should help keep order in our meetings as people will address the Council from the podium.

**BEAUTIFICATION:**

* Del indicated that the flag flown at the Community Center is looking very ragged. He will be looking for a replacement flag.

**ADJOURNMENT:**

* Shane moved that we adjourn at 8:57, Barbara seconded. Motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 8th day of June, 2016.

Mayor Date

 George A. Judd

ATTEST:

Clerk Date

 Donetta R. Fife