MINUTES

**City of Lewisville Regular Meeting**

August 10, 2016

Meeting was called to order by Mayor George Judd at 7:30 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Leisa Watkins, Del Heward and Barbara Raymond via telecommunication; Legal Counsel, Kris Meek; Clerk/Treasurer Donetta Fife; P & Z Chairperson, Charlene Johnson; Library Chairperson, Liz Bennett; Officer Mike Miller and resident, Chris Hinckley.

**ROLL CALL:**

* Mayor Judd -- present
* Shane Barzee -- not present
* Barbara Raymond -- present via teleconference
* Leisa Watkins -- present
* Del Heward -- present

**MINUTES:**

* Minutes for the regular City Council meeting held July 13, 2016 had previously been distributed to the Council by e-mail for inspection. The Mayor asked if everyone had reviewed the minutes. All answered in the affirmative. The Mayor asked if there were any corrections or additions to the Minutes. There were none. Del moved that the Minutes be approved, Barbara seconded, the motion passed.

**POLICE REPORT:**

* Officer Mike Miller reviewed the police report for June 6 through July 1, 2016. He reported that 70 hours had been spent patrolling the City. There were no arrests and no citations. Nothing major was reported.

**VISITORS:**

* Chris Hinckley appeared and indicated that he has applied for a business license for his dog kennel. The matter has previously been discussed in City Council and the kennel license has been issued. Therefore, Leisa moved that Chris Hinckley be issued a business license, Del seconded, motion passed. Donetta will send a certificate.

**PLANNING AND ZONING REPORT:**

* Planning and Zoning had an Application for a Clearance to obtain a building permit from Hathaway Homes for placement of a manufactured home purchased by Robert and Trina Wilson to be located on the Southeast corner of Block 29 of the Original Townsite of Lewisville, previously owned by Wayne and Jill Torgerson. The placement of the home has been altered to meet with City setback regulations. The Clearance was issued.
* The Planning and Zoning Commission requested assistance from the Council with regard to an ongoing nuisance ordinance violation. They have previously filed a complaint and asked for a citation to be issued. However an officer was not able to deliver the citation as no one would answer the door. The nature of the violation is getting worse. They asked that a member of the Council assist with addressing this problem.

**MAINTENANCE REPORT:**

* Diane McCarthy has assumed the duties of Maintenance Supervisor since Don's health does not permitted him to work. She has been working with the Mayor to update a list of the equipment and create a maintenance schedule for City-owned equipment.
* There is a need to replace the lawnmower used to mow City parks and around the Community Center. It would be in the best interest of the City to purchase a new mower at this time.
* Diane presented a list of maintenance projects that need immediate attention and ones that could be scheduled in the near future.
* The Mayor asked that we open an account with Ron's Tire. Donetta will work on that.

**CITY ATTORNEY:**

* We have the proposed Sheriff's Contract for FY 2017 indicating that the contract price will be $8,626.25 which reflects a 2% increase. Kris indicated that the Contract is in line with previous contracts and that the 2% increase is reasonable. The amount budgeted for law enforcement has been included in the City's FY 2017 Budget. The Mayor signed the Contract which will be returned to the Sheriff's Department for signatures. Donetta will forward a signed copy of the Contract to Kris when it is returned..

**CLERK/TREASURER'S REPORT:**

* Donetta distributed a list of all bills that have been submitted for payment since the last Council meeting. The bills were reviewed. Leisa moved that the bills be paid, Del seconded, motion passed.
* Donetta reported that AH Digital has been paid the retainer fee and they have started working on the webpage for the City. They have indicated that they can have it finished before the end of September.

**OTHER BUSINESS:**

* Liz Bennett, the Library Board Chairperson, indicated that Pam Jones has moved from the area and has resigned as a board member. They are working on a replacement for her.
* She is concerned about the landfill fee that has been assessed by the County this past year and asked that it be covered by the City rather than being applied to the Library's budget. Leisa moved that that the fee be removed from the Library budget, Barbara seconded, motion passed.
* There has been a question as to whether the Library should pay sales tax on library cards issued by the library and on the sales proceeds of excess books. Donetta was instructed to get in contact with the State Tax Commission and see what they advise.

**ADJOURNMENT:**

* Leisa moved that the meeting be adjourned at 8:40 p.m., Barbara seconded. Motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 13th day of September, 2016.

Mayor Date

 George A. Judd

ATTEST:

Clerk Date

 Donetta R. Fife