

MINUTES
CITY OF LEWISVILLE BUDGET HEARING AND REGULAR MEETING

Wednesday, August 14, 2019

Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

Meeting was called to order by Council Member, C. James Ball at 7:10 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Council Member C. James Ball; Council Member, Del Heward by phone and shortly thereafter in person; and Council Member, Leisa Watkins, by phone; Clerk/Treasurer, Donetta Fife; and Officer Antonio Gonzales from the Jefferson County Sheriff's Department.

ROLL CALL:

- Mayor Judd -- not present
- Leisa Watkins -- present
- Del Heward -- present
- James Ball -- present
- Mark Williamson -- not present

APPOINTMENT OF TEMPORARY COUNCIL CHAIRMAN:

Mayor Judd and City Attorney, Kris Meek were excused as they were attending a meeting on the impact area agreement in Rigby. In the absence of Mayor Judd, Leisa moved that James Ball be appointed as the acting Council Chairman to conduct the proceedings of the meeting, Del seconded, motion passed.

BUDGET HEARING for FY 2020:

- Chairman Ball opened the hearing.
- Copies of the proposed Budget Analysis and Proposed Budget for FY 2019-2020 were made available to all in attendance. Donetta went over the proposed Budget for FY 2019-2020. The proposed budget for FY 2019-2020 was established at \$142,320. Chairman Ball asked if there was any public input. There was none. Leisa moved that the annual budget of \$142,320 for FY 2019-2020 be adopted, Del seconded. A roll call vote was taken: Del - yes; Leisa - yes; James - yes. Motion passed.
- Leisa moved to suspend the rules of reading the Annual Appropriations Ordinance for FY 2019-2020, Ordinance 2019-2 on three different days and once in summary in accordance with Idaho Code 50-902 and to read the 2019-2020 Annual Appropriations Ordinance only once in summary, Del seconded the motion, a roll call vote was taken: Del - yes; Leisa - yes; James - yes. Motion passed. James read the summary of Ordinance 2019-2, the 2019-2020 Annual Appropriations Ordinance. Leisa moved that Ordinance 2019-2 the 2019-2020 FY Appropriations Ordinance setting for the annual budget for the City of Lewisville at \$142,320 be passed, Del seconded. A roll call vote was taken: Leisa - yes, Del yes; James - yes. Motion passed.
- James moved that the public hearing on the budget be closed, Del seconded, motion passed.

2019-2020 FEE SCHEDULE HEARING:

- Chairman Ball opened the hearing on the proposed Fee Schedule for 2019-2020 at 7: 20 p.m. The Clerk indicated that no changes have been made to the Fee Schedule.
- Chairman Ball opened the floor to public input. There was none.
- Leisa moved that the 2019-2020 Fee Schedule be adopted by Resolution (Resolution 2019-1) as the current fee schedule for the City of Lewisville, Del seconded. A Roll-call vote was taken: Leisa - yes; Del - yes; James - yes; motion passed.

- Chairman Ball indicated he would entertain a motion to close the hearing on the fee schedule, Leisa moved that the hearing on the fee schedule be closed, Del seconded, motion passed.

REGULAR CITY COUNCIL MEETING:

The regular City Council meeting for the City of Lewisville was opened at 7:25 p.m.

MINUTES:

- Minutes for the regular City Council meeting held July 10, 2019 had previously been distributed by the Clerk. Chairman Ball asked if everyone had received the minutes, all had. Leisa moved that the Minutes be approved, Del seconded, motion passed.
- Minutes for the City Council Budget Work Meeting held July 15, 2019 had previously been distributed by the Clerk. Chairman Ball asked if everyone had received the minutes, all had. Leisa moved that the Minutes be approved, Del seconded, motion passed

Amend the Agenda:

- Officer Gonzales was called away on an emergency. Leisa moved to amend the agenda to move the Sheriff's report later in the Agenda until the officer is able to return, Del seconded, motion passed.

VISITORS:

- Diane McCarthy and Robert Annette had requested to be on the Agenda. Neither was in attendance.

BUILDING PERMIT:

- Curtis Thomas will appear at a later time for a building permit.

CLERK/TREASURER REPORT:

- The Clerk presented a list of bills between July 11, 2019 and August 14, 2019. Donetta asked if there were any questions. It was noted that the bill from Arbor Tech for \$14,268.80 had been paid as it was incurred under a disaster declaration after the inside of one of the trees on City property caught on fire when a resident was burning at the tree base. Leisa moved that the bills be paid, Del seconded, motion passed.
- Donetta has finished the Quarterly Report for the 3rd quarter of FY 2019. It is been provided to the Council and Mayor and posted on the website.
- Mayor Judd had provided information from Keller & Associates to the Council to consider with regard to the Sewer Feasibility Study. This will be placed on the Agenda for September.
- McIntier tree issue was discussed. As per the Mayor's direction, an invoice for reimbursement of damages was prepared and presented to the resident.
- 2020 Election Vacancies. Donetta noted that there are three council seats up for election in the 2019 election. We have two 4-year City Council seats and one 2-year City Council seat open. Donetta will get the information out to the Council, have the notice published in the paper, post it to the website and displayed at the library, Community Center and post office within the next week.

SHERIFF'S REPORT:

- Officer Antonio Gonzales presented the statistics for the current period of June 29, 2019 through July 26, 2019. There were 85 hours patrolling within the City with 11 reports, 3 citations and 22 traffic contacts. This was a fairly slow month. There were a couple of issues with fireworks, a medical issue where a patient had a high fever, and another unfortunate accident during this period of time. The Council thanked Officer Gonzales for his service.

COMMUNITY CENTER :

Donetta mentioned that the carpet in the Community Center needs cleaned. She has the name of a contact to do the job.


COMMUNITY CENTER, BEAUTIFICATION & ROADS:

Nothing to report.

ADJOURNMENT:

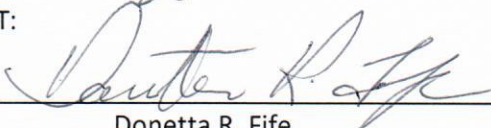
Del moved that the meeting be adjourned at 7:35 p.m., Leisa seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 11th day of September, 2019.

Mayor 
George A. Judd

Date 11 Sep 2019

ATTEST:

Clerk 
Donetta R. Fife

Date 9-11-2019

COPY

**Ordinance Number 2019-2
2019-2020 FY ANNUAL APPROPRIATIONS ORDINANCE**

AN ORDINANCE OF THE CITY OF LEWISVILLE, IDAHO ENTITLED ANNUAL APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 APPROPRIATING THE SUM OF **\$142,320.00** TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF LEWISVILLE FOR THE COMING FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.

Be it ordained by the mayor and the City Council of the City of Lewisville, Jefferson County, Idaho:

Section 1: That the sum of **\$142,320** be, and the same is appropriated to defray the necessary expenses and liabilities of the City of Lewisville, Jefferson County, Idaho for the fiscal year beginning October 1, 2019.

Section 2: The objectives and purposes for which each appropriation is made, and the amount of each object and purpose is as follows:

General Fund	
<i>Operating Expense</i>	\$ 39,425.00
<i>General Maintenance</i>	5,820.00
<i>Library</i>	5,500.00
<i>Payroll</i>	48,500.00
Total General Fund	\$ 99,245.00
Road Fund	14,650.00
Capital Investment	<u>28,425.00</u>
 TOTAL	 \$142,320.00

Section 3: That a general tax levy on all taxable property within the City of Lewisville be levied in an amount allowed by law for the general purposes of said City, for the year beginning October 1, 2019.

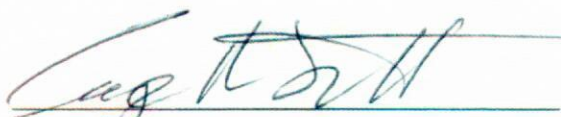
Section 4: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5: This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Jefferson Star, the official newspaper of the City of Lewisville.

PASSED under suspension of rules upon which roll call vote was taken and duly enacted an Ordinance of the City of Lewisville, Jefferson County, Idaho at a convened meeting of the City of Lewisville City Council on the 14th day of August, 2019.

APPROVED by the Mayor of Lewisville, this 14th day of August, 2019.

ATTEST:


George Judd
Mayor


Donetta R. Fife
City Clerk/Treasurer

STATE OF IDAHO)
 :
COUNTY OF JEFFERSON)

I, Donetta R. Fife, City Clerk/Treasurer of the City of Lewisville, Idaho, do hereby certify: That the above and foregoing is a full, true and correct copy of the Ordinance entitled ANNUAL APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 APPROPRIATING THE SUM OF **\$142,320.00** TO DEFRAID THE EXPENSES AND LIABILITIES OF THE CITY OF LEWISVILLE FOR THE COMING FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE and providing an effective date, and that such ordinance was passed by the City Council and approved by the Mayor on the 14th day of August 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City.





Donetta R. Fife, Clerk/Treasurer

RESOLUTION NO. 2019-1

A RESOLUTION OF THE CITY OF LEWISVILLE ADOPTING THE CITY OF LEWISVILLE FEE SCHEDULE 2019-2020 AS THE OFFICIAL SCHEDULE OF FEES CHARGED WITHIN THE CITY OF LEWISVILLE, IDAHO.

WHEREAS, the City of Lewisville provides services, licenses and permits within the incorporated area of the City of Lewisville, Idaho, and

WHEREAS, some of the fines, fees, charges and expenses are set by Ordinance and others are set by either Resolution or other agencies responsible for enforcing Lewisville Code and it is the intent of the City to set forth fines, fees charges and expenses, in one convenient location for public access, and


WHEREAS, Section 8-8-7 of the Lewisville Code requires the City Council to establish by resolution a schedule of fees, charges and expenses... for matters pertaining to the administration and enforcement of the Code and also requires that the "schedule of fees will be available in the public library of the City," and

WHEREAS, Idaho Code requires the City to hold a public hearing when raising fees by more than five percent (5), and

WHEREAS, the City of Lewisville has published notice and held a public hearing on the proposed City of Lewisville Fee Schedule 2019-2020 on the 14th day of August 2019, wherein all residents were given the opportunity to give input.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Lewisville, State of Idaho, that they adopt the City of Lewisville Fee Schedule 2019-2020 as the current fee schedule for the City and that said fee schedule replaces any fee schedule heretofore adopted.

PASSED by the City Council and approved by the Mayor on this 14th day of August, 2020.


George A. Judd, Mayor

ATTEST:


Donetta R. Fife, Clerk/Treasurer



City of Lewisville

Fee Schedule 2019-2020

Dog License	\$20 + tax lifetime licensing fee, non-transferrable - 3 dogs maximum without kennel license. Lifetime licensing applies to all dogs 6 months and older -- \$5.00 + tax tag replacement fee
Non-Commercial Kennel License	\$25 + tax and Approval of and signatures of 75% of all residents within 300 feet of owner's property. Non-Commercial Kennel licenses must be renewed yearly as of December 31st
Commercial Kennel License	\$50 + tax plus \$25 for each dog to be covered under the Commercial Kennel license which have not been previously covered and approval of 75% of all residents within 300 feet of owner's property and approval of City Council. Commercial Kennel license must be renewed yearly as of December 31st
Conditional Use Permit	\$150.00 + cost of publication to accompany application
Variance:	\$25 + cost of publication & notification to accompany application
Public Hearing	\$50 + cost of publication & notification to accompany application
Zone Change	\$150 + cost of publication & notification to accompany application
Business License	\$25.00 yearly fee renewable on December 31st
Production of documents	Ten cents (\$0.10) per page over 100 pages, actual cost of copying non-paper media, postage charges, labor costs of the Clerk for time in excess of 2 hours.
Community Center Rental	\$50.00 + tax per day plus a \$200 refundable deposit for residents \$200 + tax per day plus a \$200 refundable deposit for non-residents \$25.00 + tax per year for non-profit organizations Any for-profit organization is required to have a current business license. Sales tax will be payable by that organization to the State of Idaho .
Library	\$20 + tax per year family non-resident fee \$10 + tax per year single or senior non-resident fee \$0.10 per day fee for overdue books \$0.25 per day fee for overdue movies \$2.00 per day fee for overdue e-readers Copies and faxes, etc. \$0.10 per page + tax
Building Permit:	TBD by Building Inspector based upon approved valuation standards of the International Code Council