

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, April 10, 2024
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho.

The meeting was called to order by Mayor Curtis Thomas at 7:08 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis Thomas, Council Members Celena Lewis, Blake Ball, Brigham Briggs and Waco Taylor; Clerk/Treasurer Donetta Fife; Officer Mike Miller from the Jefferson County Sheriff's Department; City Attorney Kris Meek; residents and non-residents.

ROLL CALL:

- Mayor Thomas – present
- Waco Taylor – present
- Celena Lewis -- present
- Brigham Briggs – present (phone)
- Blake Ball – present (phone)

PLEDGE OF ALLEGIANCE – Celena Lewis

MINUTES:

Minutes for the City Council Meeting held March 13, 2024 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Waco seconded, motion passed.

POLICE REPORT:

- A report from the Jefferson County Sheriff's Department had been sent to the City and distributed to the Mayor and Council covering the period between March 2, 2024 and March 29, 2024 where 130 hours were spent within the City with 7 complaints, 0 arrests, no DUI, 8 citations and 36 traffic contacts. It was a pretty quiet month.

ROADS:

- Still waiting on results of the 2024 Child Pedestrian Grant awards
- Mayor Thomas has been in contact with Aaron Swenson of Forsgren Associates and they are putting the current grant for Child Pedestrian safety walking path out for bid soon. If we do not have sufficient funds to finish the project, we could gravel a portion of the walking path and pave it as funds become available.

CITY ATTORNEY:

- With regard to the Area of Impact Agreement with Jefferson County, there has been movement on the possibility of extending the impact area out to two miles. Kris will check with Milt Olerton to see what the probability is for that happening in Lewisville.
- The Council has had the opportunity to review the Public Right of Way Construction documents. Celena feels it would be beneficial for the Council to have a work meeting to pare down these contracts to portions that actually apply to the City.

- Kris feels it would be beneficial for the City to have a policy indicating how the library board works.

CLERK/TREASURER:

- Copies of the bills and an accounting of expenses incurred by the City for the previous month of February and March 2024 have been made available to the Council and Mayor. Celena moved that the bills be paid, Waco seconded, motion passed.
- Mayor Thomas covered the highlights of the AIC Spring training held April 9, 2024. One big change in the law is that cities are only required to have an annual audit if they spend in excess of \$250,000.
- Donetta presented the information on the Owl 3 recording device. She also explained that QuickBooks 2021 will no longer be supported after May 31, 2024. Since our computer is about 10 years old, she recommended that we use ARPA funds to purchase a new computer prior to the time we will be required to update our QuickBooks program. Celena moved that ARPA funds be used to purchase a new computer, the Owl 3 recording device and to purchase the new Quick Books program, Brigham seconded, motion passed.
- The date for the FY 2025 budget hearing was set for August 14, 2024 at 7:00 p.m. at the Lewisville Community Center.

BEAUTIFICATION:

- Blake reported that the Friends and Family of the WWII Gun would like to have an idea where utilities are buried near the proposed relocation for the gun. Mayor Thomas reminded the Committee that any construction will have to have plans approved by the Council prior to the time anything is started. Mayor Thomas will contact the person who installed the sprinkler system to determine where lines are located. Blake asked that this be placed on the Agenda as an action item for next month.

MAYOR REQUEST:

- The Mayor's Youth Advisory Council will need to be established by resolution. Kris will draft the resolution for next month and Mayor Thomas will make contact with those interested persons.
- Mayor Thomas has ordered part of the signs to be purchased under the grant that the City has received. He will also be ordering signs to post about the compression brake ordinance restrictions.

MAINTENANCE:

- The Mayor and Council have been exploring possible options for replacement equipment for the City. We might want to check with BYU Idaho to see about purchasing excess equipment from them.

OTHER:

- The Easter Egg Hunt was a big success. The Mayor and Council commended Summer Lewis and her committee for a job well done. They receive \$292 in donations toward next year.
- Melanie Smoot presented the possibility of updating the Lewisville Comprehensive Plan. Mayor Thomas indicated that we would really like a very simple Comprehensive Plan. Melanie will put together a proposal to present to the Council.


ITEMS FOR MAY 2024 AGENDA:

- Burn Ordinance for the City
- WWII Memorial development of ground around the proposed location.
- Odor or Nuisance Ordinance. Celena will see what she can find with regard to this issue.
- Road maintenance
- April 24, 2024 work meeting
- Pedestrian Child Safety grant update
- Mayor's Youth Advisory Committee Resolution – Action Item


ADJOURNMENT:

Celena moved that the meeting be adjourned at 8:15 p.m., Brigham seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 8th day of May 2024.

Mayor  Date 5/8/2024
Curtis S. Thomas

ATTEST:

Clerk  Date 5-8-2024
Donetta R. Fife