

**MINUTES**  
**CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING**  
Wednesday, 10 January 2024  
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho.

The meeting was called to order by Mayor Thomas at 7:03 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas; Council Members Brigham Briggs, Blake Ball and Celena Lewis; Officer Mike Miller from the Jefferson County Sheriff's Department; Clerk/Treasurer, Donetta Fife; City Attorney, Kris Meek was in attendance via Zoom; residents and non-residents.

**ROLL CALL**

- Mayor Thomas – present
- James Ball – not present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

**PLEDGE OF ALLEGIANCE – Mayor Curtis Thomas**

**MINUTES:**

Minutes for the City Council Meeting held December 13, 2023 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.

**PAYMENT OF BILLS:**

- The clerk indicated that there was a bill for the removal of the trees located at 3464 East by Arbor Tech as noted in the Minutes for December 13, 2023. The Council needs to authorize payment for the tree removal since it was not a budget item. Celena moved that the City pay for the removal of the trees, Brigham seconded, motion passed.
- Donetta has made available to the Council a list of bills between December 14, 2023 and January 10, 2024. Celena moved that the bills be paid, Brigham seconded, motion passed.

**INSTALLATION OF NEWLY ELECTED OFFICIALS AND ADMINISTRATION OF OATH OF OFFICE:**

- Mayor Thomas administered the oath of office to Council Member Brigham Briggs. He signed the Oath.
- Mayor Thomas administered the oath of office to Council Member Blake Ball. He signed the Oath.

**APPOINTMENT OF 4<sup>TH</sup> COUNCIL MEMBER:**

- Mayor Thomas appointed Waco Taylor as the 4<sup>th</sup> council member to fill Seat #2. Blake moved that the Council ratify the appointment of Waco Taylor to the 4<sup>th</sup> Council seat, Brigham seconded, motion passed.
- Waco Taylor took the oath of office and took his seat.
- Donetta gave copies of the Certificates and copies of the oaths to the Council members after copies were made.

**ELECTION OF COUNCIL PRESIDENT:**

- Brigham nominated Celena Lewis as the Council President, Blake seconded, Celena accepted the nomination. A vote was taken and the nomination was approved.

**AREAS OF RESPONSIBILITY DESIGNATED:**

- Council members elected to retain the areas of responsibility they had previously overseen in 2023 and Waco was assigned to the area currently not designated as follows:
  - Community Center – Celena
  - Roads – Brigham
  - Beautification – Blake
  - Planning & Zoning – Waco

**POLICE REPORT:**

- A report from the Jefferson County Sheriff's Department had been sent to the City and distributed to the Mayor and Council covering the period between November 11, 2023 and December 8, 2023. 105 hours were spent within the City with 11 complaints, no arrests, 0 DUI, 6 citations and 34 traffic contacts. Officer Miller explained that they were mostly controlled burns, extra patrols and one was property damage due to a traffic accident. Not much else.

**MAINTENANCE REPORT:**

- The snow plow has developed some problems but has been fixed and road plowing is currently being done.

**CITY ATTORNEY:**

- Kris asked if the Mayor had any updates on information from the County with regard to the Area of Impact Agreement proposed by the City. He has not. The legal description needs to be adjusted to include that portion along the dry bed that had previously been negotiated as part of the City of Menan impact area but has since become part of the Lewisville impact area again.
- He noted that there has been an increase of crime since right after Christmas.

**CLERK/TREASURER:**

- Copies of the AIC Manuals, Roles and Responsibilities and Newly Elected, were distributed by the Clerk. She briefly went through the roles of the mayor, council and appointed positions in the City as one Council Member was new and two other had just been re-elected.
- The Council needs to direct her where to apply the costs for the tree removal previously approved. The Council agreed that the costs should be taken from unspent ARPA funds in the possession of the City.

**MAYOR REQUEST:**

- Kort Ware of Forsgren advised the Mayor and Council that phase II of the Child Pedestrian Grant applications will probably be awarded in a couple of months.
- Kort is having a change of employment and will no longer be employed by Forsgren. Aaron Swenson of the firm will handle the completion of the projects they are working on for the City of Lewisville.

**OTHER:**

- The 2024 Easter Egg Hunt was set for March 30, 2024 at 10:00 a.m. Brigham will contact those who volunteered last year to see if they are interested in helping out again this year. Another resident volunteered to help as well.
- The Spring City-Wide Garage Sale was set for the second weekend in June - June 8, 2024. The spring postcard will give details.
- The spring postcard information needs to be in by the April City Council meeting. The information can then be formatted and the postcard should be ready for Council approval at the May Council meeting. Mayor Thomas will check with his son to see if there is a template that can be used for the postcard. It was suggested that we post the Easter Egg Hunt and the spring garage sale on the library's Facebook page where more people can view it.
- The information on individual sewage disposal grants has not been received by the City. It was indicated by a resident that there is still some confusion about the path going forward.
- Doug Walker expressed a concern that his written comments on the Wastewater Study were not properly addressed prior to the time the Council accepted the study. All written public comments received by the Clerk were forwarded to the Mayor, Council, attorney and Keller Associates as soon as they were received. All written public comments received by the City will be attached to the Study and forwarded to DEQ when the study is submitted. The Council indicated that the issues brought up in Mr. Walker's written comments as covered by the study had been addressed either in the hearing or in the City Council meeting the prior month where questions were raised. Neither the Council nor the Mayor have expertise in this field and have relied on the input of the professionals hired to perform the study to provide answers to questions. They felt that they had put forth due diligence in assessing the situation. The Mayor and Council indicated that they were of the understanding that voting to accept the Study would just open the opportunity to apply for grants in the future if any became available in an amount that would finance the project and to enable the City to get reimbursement from the State for monies already paid to Keller & Associates. It is not the intent of the Mayor or the Council to place a large financial burden on the residents of the City.
- WWII Memorial Update: Blake indicated that he has been to the Museum and viewed the WWII gun on loan from the City. He said the progress looks good. The Friends and Family of the Lewisville Veterans Committee asked if they could be permitted to discuss the MOU that the City has with Legacy Flight Museum with the curator of the Museum. Kris clarified that any modification of the MOU between the City and the Museum could only be made by the Council as the City is the rightful owner of the WWII gun.

**ITEMS FOR FEBRUARY 2024 AGENDA:**

- WWII Memorial
- Treasurer's 1<sup>st</sup> Quarter Report
- 2024 Easter Egg Hunt
- Lowering Speed Limit to 25 mph – Action Item

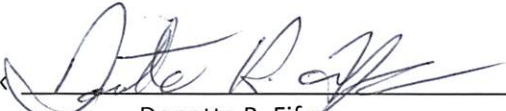
**ADJOURNMENT:**

Celena moved that the meeting be adjourned at 8:41 p.m., Brigham seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 14<sup>th</sup> day of February 2024.

Mayor  Date 2/14/2024  
Curtis S. Thomas

ATTEST:

Clerk  Date 2-12-2024  
Donetta R. Fife