

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, May 10, 2023
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:02 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas; Council Members Brigham Briggs, Blake Ball and Celena Lewis; Clerk/Treasurer, Donetta Fife; City Attorney, Kris Meek; Officer Mike Miller from the Jefferson County Sheriff's Department; non-residents and residents. Councilman Ball came later.

ROLL CALL:

- Mayor Thomas – present
- James Ball – came at 7:50 p.m.
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

PLEDGE OF ALLEGIANCE – Celena Lewis

PUBLIC HEARING ON AMENDMENT TO FY 2023 BUDGET:

- Mayor Thomas opened the hearing. Clerk Donetta Fife explained that we had received additional funds and expenses that were not included in the FY 2023 budget as passed by Ordinance 2022-2 and proposed amendments to the FY 2023 budget totaling \$50,972 and amending the budget for FY 2023 to \$333,372.
- Brigham read the summary of Ordinance 2023-1. Mayor Thomas asked for public input, pro, neutral and negative. No one came forth.
- Celena moved to close the hearing, Blake seconded, motion passed.
- Brigham moved to suspend the rules of reading Ordinance 2023-1, the Amendment to Ordinance 2022-2 setting forth the budget for the City of Lewisville for FY 2023, on three different days and once in summary in accordance with Idaho Code 50-902 and to read Ordinance 2023-1 only once in summary, roll call vote – Celena, yes; Brigham, yes; Blake, yes. Motion passed.
- Celena read the summary to Ordinance 2023-1 the Amendment to Ordinance 2022-2, amending the budget for the City of Lewisville for FY 2023 and showing total revenue as \$333,372 and total expenditures as \$333,372. Celena moved to accept Ordinance 2023-1 amending the FY 2023 Budget for the City of Lewisville to \$333,372. Roll call vote: Celena, yes; Brigham, yes; Blake yes. Motion passed.

MINUTES:

- Minutes for the City Council Meeting held April 12, 2023 had previously been distributed by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.

POLICE REPORT

- Officer Miller from the Jefferson County Sheriff's Department reviewed the Sheriff's Report between April 1, 2023 and April 28, 2023. 123 hours were logged within the City, 4 calls for

service, no arrests, 6 citations and 37 traffic contacts. It was a very quiet month within the City with only a couple of controlled burns and 2 traffic calls.

BUILDING PERMIT:

- Trever Belnap representing Ball Bros. Produce LLC presented the plans for an extension to the current potato warehouse.
- Blake Ball indicated that he had a conflict of interest and recused himself from the discussion and voting.
- The extension is on the south end of the current building and will be currently used for cold storage. It lies on a parcel of land that is within the city limits of the City of Lewisville.
- Celena moved to approve the building permit of Ball Bros Produce LLC for an addition to their current potato warehouse, Brigham seconded. Motion passed with a majority of the quorum.

BUSINESS LICENSE:

- Vernon Fenton and Kennon Fenton proposed that they be given a business license to operate Dip Fusion LLC, a hydrographic and hydro-dipping company, to be located in the building located at 3467 E 480 North in Lewisville. They can customize any items that is safe to place in water. Their primary source of items will be received by shipping, but larger items will be dropped off at the location and a few walk-in customers will come to their location. Traffic will be limited.
- Since water is the basis for transferring the graphics, the environmental impact is not an issue. They have received certification on their processes. The sign will be attached to the building.
- The Council indicated that off-street parking for employees should be on the east side of the building as the building is located right on the property line.

James came in at 7:50.

- Brigham moved that Vernon and Kennon Fenton be given a permit for a business license under the name Dip Fusion LLC, Celena seconded, motion passed.

OTHER:

- James offered a verbal resignation as Council President due to the fact that he will be working out of town for a while and attending City Council via Zoom. The Council accepted his resignation.
- James nominated Brigham Briggs as Council President, Brigham accepted. The vote verifying the nomination was unanimous.
- Assignment of areas of responsibility:
 - Brigham will be overseeing roads
 - Celena will be overseeing the Community Center
 - Blake will be overseeing beautification
- The payment of the fee for engineering on the sign grant will be budgeted for FY 2024
- The State has received additional funding for the LHTAC 2022 Child Pedestrian Safety Program for which the City applied and was not previously awarded. With the additional funding, the City was funded for the program in the amount of \$250,000. The particulars for this grant will be discussed in the work meeting set for May 16, 2023 at 6:00 p.m.
- James recused himself from the discussion on the retrofit of lights in the Community Center and shop proposed by Nelson Electric. The situation in the shop is dire. Brigham moved that the City approve the project and payment to Nelson Electric in the amount of \$4,323 for the retrofit of lighting with LED lighting, Blake seconded, motion passed. James will notify Nelson Electric of the approval.

- The council agreed that items which have been declared as surplus in the City could be placed in the Community Yard Sale set for June 10, 2023.
- Roads and the development agreement were added to the agenda for the work meeting scheduled for May 16, 2023.

MAINTENANCE REPORT:

- Repair of the tractor is priority in order to start summer work. Parts are here.

CITY ATTORNEY:

- Kris is still working on an agreement with Dave Fletcher for volunteer work.
- We are still waiting on Jefferson County to approve the AOI with Menan.

CLERK/TREASURER:

- Donetta presented a list of bills between April 13, 2022 and May 10, 2023. James moved that the bills be paid, Celena seconded, motion passed.
- Donetta reminded the Council about the Keller & Associates Crawfish Boil on May 18, 2023.
- Next month, and from here on out, much of the information for City Council will be posted electronically for access by the Council.

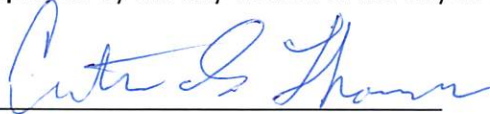
ITEMS FOR JUNE AGENDA:

- Work Meeting outcomes
- Garage sale results
- Pedestrian Safety Grant

ADJOURNMENT:

Brigham moved that the meeting be adjourned at 8:47 p.m., James seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 14th day of June, 2023.

Mayor  Date 6/14/23
Curtis S. Thomas

ATTEST:

Clerk  Date 6-14-2023
Donetta R. Fife