

MINUTES  
City of Lewisville Regular City Council Meeting  
December 11, 2019

Meeting was called to order by Mayor George Judd at 7:03 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Del Heward; James Ball, and Mark Williamson; City Attorney, Kris Meek; Officer Mike Miller from the Jefferson County Sheriff's Department; Clerk/Treasurer, Donetta Fife; residents and visitors Linda Linsenmann, Vaughn Ball and Blake Ball.

**ROLL CALL:**

- Mayor Judd -- present
- Leisa Watkins – not present
- Del Heward – present
- James Ball -- present
- Mark Williamson -- present

**MINUTES:**

- Minutes for the regular City Council meeting held November 13, 2019 had previously been distributed by the Clerk. Mayor Judd asked if everyone had received the minutes, all had. Mark moved that the Minutes be approved, Del seconded, motion passed.

**POLICE REPORT:**

- Officer Miller reviewed the police report after October 19, 2019. There were 55 hours patrolling within the City with 9 complaints reported, 2 citation and 23 traffic contacts. Officer Miller reviewed the items listed, nothing of great consequence. The council reminded Officer Miller that the speed sign needs to be moved to 450 North facing west. Also, the minimum speed at which it starts blinking needs to be reset as it is currently at 25 mph when the City speed limit is 35.
- Mayor Judd asked if Officer Miller was familiar with the new dog policy that is being adopted by the County. He asked if the City of Lewisville would be able to piggy-back onto the holding facility that is being set up. He did not know the details at present. The Mayor will check to see if we need to have our own account.

**MAINTENANCE REPORT:**

- Winter has set in. Gary is doing a great job of keeping the roads accessible. He has been removing the slush to prevent dangerous conditions when it freezes.
- Thompson Engineering has been working on the survey of the City. It will probably not be finished until spring.
- Keller and Associates figure that the traffic grant will be awarded in March. There is a good chance that we will receive the funding for our traffic survey.
- Also, there may be a survey of residents to inquire about water quality which would help our position for additional grant funds.

**CITY ATTORNEY:**

- Kris indicated that there is nothing of consequence in the Court system at this time.
- Jefferson County and the prosecutor's office are still working on the resolution of funds that may not have been disbursed to the City.

**CLERK/TREASURER REPORT:**

- A list of bills between November 14, 2019 and December 11, 2019 was presented. Mayor Judd asked if there were any questions. There were none. James moved that the bills be paid, Del seconded, motion passed.
- Donetta went over the election results to enter the results into the minutes as required by State law. There are 221 registered voters in the City with 42 or 19% of voters voting. James Ball received 35 votes and Linda Linsenmann received 40 votes. The council will be short one member in January, but with two of the three seats filled, a third council member can be appointed by the Mayor and ratified by the Council.
- The Council has provided for a library board and employee bonus in the current budget year. They agreed that the bonus should be disbursed to library board and the employees prior to Christmas in the form of a gift certificate. James moved that the bonuses be disbursed at this time, Mark seconded, motion passed.
- The Community Rental Policy was reviewed and the verbiage was altered to clarify the terms. It will be presented for approval next month.
- AIC training for new and existing members to be held tomorrow, December 12, 2019 at the Pinecrest Events Center. James and Linda are registered.
- FEMA training January 16, 2019 at the Courthouse from 2 to 4.

**MAYOR REQUEST:**

- Mayor Judd indicated there is movement on the Impact Area Agreement. Kris informed the Council that Jefferson County is in the process of changing their legal counsel for the Planning & Zoning so they are trying to bring the new counsel up to speed and figure out responsibilities. Menan is working on the legal description with a surveyor.
- George has sent out the paperwork on the City transportation plan to Lhtac. Jefferson County is also proposing to update their transportation plan. We are hoping that the grant will be approved.
- Resolution No 2019-3 adopting the procedure for holding and disposing of animals at large within the City of Lewisville was presented and discussed. The possibility of obtaining a microchip reader for the City to use in identifying animals at large was discussed. The Council felt this would be a beneficial purchase for the City. The Resolution was amended to read "As long as the City owns a chip reader, and where possible" at the beginning of Item 4 on the Resolution. Del moved that Resolution 2019-3 as amended be adopted, Mark seconded, motion passed.

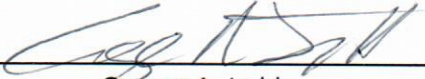
**OTHER BUSINESS:**

- The discussion on commercial vehicles parked in the right of way has been continued until the January City Council.
- Kris indicated that a "Public Comment" section be added to the Agenda after the police report. It will give residents the opportunity to bring up issues as needed. It should state that individual statements shall be limited to 3 minutes unless waived by the Chair."
- This is the last actual council meeting for Council Member Del Heward. He expressed his appreciation for the opportunity to serve. The Council commended him on his valiant service and dedication.

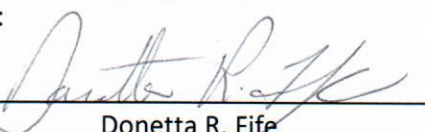
**ADJOURNMENT:**

James moved that the meeting be adjourned at 7:54 p.m., Mark seconded, motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 8th day of January, 2020.

Mayor   
George A. Judd

Date 8 Jan 2020

ATTEST:  
Clerk   
Donetta R. Fife

Date 1-8-2020

## RESOLUTION NO. 2019-3

A RESOLUTION OF THE CITY OF LEWISVILLE ADOPTING THE PROCEDURE FOR HOLDING AND DISPOSING OF ANIMALS AT LARGE WITHIN THE CITY OF LEWISVILLE.

WHEREAS, residents of the City of Lewisville have the right to own and house dogs and other animals, and

WHEREAS, on occasion animals are at large in the City, and

WHEREAS, Section 5-3-12 of the City Code of the City of Lewisville sets forth the required procedure for seizure and disposal of unlicensed dogs, including the provision that the animal should be returned to the owner, if the owner is known, and

WHEREAS, no procedure is set forth in the Code for finding and notifying the owner of an animal at large.

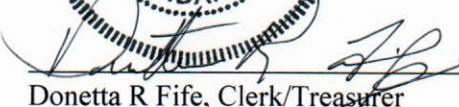
NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Lewisville, State of Idaho, that the following procedure be adopted to find the owner of an animal at large prior to the time the animal is disposed of as follows:

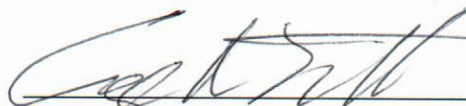
1. Within twenty-four (24) hours of obtaining an animal at large, a City official shall submit a photo of the animal to the Jefferson County's Sheriff's Office.
2. The photo shall also be posted on the City's bulletin board and a notice shall be posted on the website of the City of Lewisville.
3. A notice shall also be posted on social media.
4. As long as the City owns a chip reader and where possible, the animal will be scanned for a microchip in order to determine the legal owner.
5. Animals that are in the custody of the City shall be held in a humane manner for a period of five (5) days following the notification to the Jefferson County Sheriff's Office.

PASSED by the City of Lewisville Council and approved by the Mayor on this 11<sup>th</sup> day of December, 2019.



ATTEST:

  
Donetta R Fife, Clerk/Treasurer

  
George A Judd, Mayor