

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, July 12, 2023
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:04 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas; Council Members Brigham Briggs, and Celena Lewis; Councilman James Ball was connected via Zoom; Officer Mike Miller from the Jefferson County Sheriff's Department; Clerk/Treasurer, Donetta Fife; City Attorney, Kris Meek; residents and non-residents.

ROLL CALL

- Mayor Thomas – present
- James Ball – present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

PLEDGE OF ALLEGIANCE – Brigham Briggs

MINUTES:

- Minutes for the City Council Meeting held June 14, 2023 had previously been distributed by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.

POLICE REPORT

- Officer Miller reported on the period from May 27, 2023 to June 23, 2023. There were 148 hours logged within the City, 10 calls for service, no arrests, 1 citations and 16 traffic contacts. There was one civil disturbance and calls for controlled burns. The Council thanked Officer Miller for his diligent work.

MAINTENANCE REPORT

- There is a new face in the maintenance department. Michael Haight has been hired to help with equipment repair and upkeep.
- We are still waiting for the limb to be removed from the top of the garage but the project has been authorized by ICRMP.

PEDESTRIAN – CHILD SAFETY WALKING PATH

- The Committee had considered several routes for the path. Most people were in favor of the path but were in opposition to it running in front of their house. The canal company was in opposition to having it run next to the canal as work on the canal could damage the path. The outlined path circumscribes the two blocks where the Community Center and the Church are located. There is already sidewalk around part of the area. We would need to get permission from the railroad to run a path on the railroad right of way next to the church property. Brigham felt this a good route as it doesn't cross any driveways or people's yards. It is also centrally located and connects into Jardine Park which could potentially become a gathering place. Some felt there was insufficient planning and time to execute the plan and we should wait for a

different grant another year. Since the amount allocated by the State for grants in the future cannot be predicted and since we have already received the grant money in the amount of \$250,000, most felt that this would be the best time to create a walking path.

- James moved that we proceed with the walking path around the designated route with the exception of the portion that is located on the railroad right-of-way as Phase 1 and then the part on the railroad right of way can be added as Phase 2 in the event we get permission from the railroad. Blake seconded the motion. There was additional discussion. A roll-call vote was taken: James, yes, Blake, yes; Brigham, yes, Celena, no for reasons previously stated.
- John Walker suggested that the Council watch the video on the LHTAC website setting forth the particulars of the grant and the procedure for reporting. An additional \$50,000 could be available for bids over the designated amount. Bids need to be in by September 1, 2023 to apply for the additional \$50,000. Mid-project reporting is due by October 13, 2023 and all projects need to be finished and reported by January 13, 2024.

It was moved, seconded and passed that we have a slight recess.

Mayor Thomas called the meeting back into session at 7:46 p.m.

- A couple of residents were concerned that the walking path would not be maintained. Since it is located on City property, the City is responsible for its maintenance.
- Kort will work out the design and scope and get with Mayor Thomas next week. By the August Council meeting the project will be ready to bid.

CITY ATTORNEY

- Kris has a draft for an agreement for volunteer service. He will send it to Donetta who can send it out to the Council and then to Dave Fletcher. Since it is a basic agreement, it can be used for any volunteer.

CLERK/TREASURER

- Donetta presented a list of bills between June 15, 2023 and July 12, 2023. Celena moved that the bills be paid, Brigham seconded, motion passed.
- A FY 2024 budget prep work meeting needs to be scheduled so the proposed budget can be publicized as required. The meeting was set for July 19, 2023 at 7:00 p.m.
- The 2023 FY 3rd Quarter Treasurer's Report was presented. Copies had been e-mailed to the Council for examination. After questions were answered, James moved to accept the 3rd Quarter Report, Celena seconded, motion passed.
- Donetta explained that she will be able to accept election bids August 28, 2023. We will have two 4-year seats open and Blake's seat for the remainder of his term (2 years since he filled his seat by appointment) will also be open. Forms will be available from the clerk, at the library and online.

MAYOR REQUEST

- Mayor Thomas has appointed 3 people to serve on the Technical Advisory Committee for the traffic study.
- The Legacy Flight Museum has proposed that the City loan the WWII gun to them. They will restore the gun and display it properly. Kris suggested that we have a Memorandum of Understanding with the Museum. The gun on display in the Flight Museum will bear a plaque noting that it is on loan from the City of Lewisville. Celena moved that we put the gun on loan to

the Legacy Flight Museum with a Memorandum of Understanding, Brigham seconded, motion passed.

- The City is experiencing resident encroachment on its right of way when items are placed there instead of personal property. Mayor Thomas and a council member will visit those residents and clarify City boundaries.
- There is some concern about semi tractors and trailers being parked on the City right of way and the safety issue they present. James suggested that the Council revisit this item in a future meeting. John Walker suggested that striping on the road might be helpful.

OTHER

- Mayor Thomas is still trying to make contact with Nelson Electric to see what is happening with the project for LED light retrofit in Community Center and Shop.
- The library grant will be awarded by July 28, 2023 and we are hopeful that we will be selected.

BEUTIFICATION

- One of the trees we planted last summer has died. Blake will check to see if there is a one-year life guarantee.

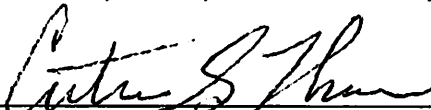
ITEMS FOR AUGUST AGENDA

- Walking path
- Budget for FY 2024 Hearing
- Nelson Electric Retrofit
- Library grant update

ADJOURNMENT

Brigham moved that the meeting be adjourned at 9:01 p.m., Celena seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 9th day of August, 2023.

Mayor 
Curtis S. Thomas

Date 8/9/2023

ATTEST:

Clerk 
Donetta R. Fife

Date 8-9-2023