

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, July 13, 2022
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:06 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas, Council Members James Ball, Brigham Briggs; and Blake Ball; City Attorney, Kris Meek; Clerk/Treasurer, Donetta Fife; residents and nonresidents. Celena Lewis was connected by phone.

Prayer – James Ball

ROLL CALL:

- Mayor Thomas – present
- James Ball -- present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

PLEDGE OF ALLEGIENCE – Mayor Thomas

MINUTES:

- Minutes for the City Council Meeting held June 8, 2022 had previously been distributed by the Clerk. James moved that the Minutes be approved, Blake seconded, motion passed.
- Minutes for the City Council Work Meeting held June 21, 2022 had previously been distributed by the Clerk. James moved that the Minutes be approved, Celena seconded, motion passed.

POLICE REPORT:

- An officer from the Jefferson County Sheriff's Department was not able to come due to a fire in Clark County. Mayor Thomas reviewed the Sheriff's report on the time period between May 28, 2022 and June 24, 2022. There were 104 hours spent patrolling in the City with 14 complaints, 1 arrest, 5 citations and 30 traffic contacts. The City attorney noted that the City is prosecuting one case.

KELLER & ASSOCIATES

- Jaden Jackson from Keller & Associates was filling in for Marvin Fielding. He handed out drafts of the traffic study they will be performing probably starting in October or November of 2022, whenever the funds are received by the City. The transportation plan will be finalized prior to that time and submitted to Lhtac for approval.
- This study has to be submitted prior to the time the City can apply for grants to fix the roads.
- They are still working on the wastewater study and it should be ready to submit to DEQ in September. The total project cost is \$13.3 million. The grant which has been obtained is \$3.38 million. Kristi Staten, the financing specialist, has indicated to Keller that the City of Lewisville does not qualify for RSDA monies due to the median income of the residents. The City may need to bypass the ARPA money until we can come up with an additional \$10 million.

- They have noted that all bids coming in for wastewater disposal systems are coming in high with an escalation to labor and oil costs.
- The ARPA money has to be spent on a completed project so we cannot use it unless we pursue the whole project.

MAINTENANCE REPORT

Kort Ware of Forsgren Associates went over the Pavement Management Plan for the City of Lewisville with the following recommendations:

- 1) Fill potholes.
- 2) Fill cracks in the roads
- 3) If there are additional funds after this is done, work on 493 North – the road that runs west of the Community Center.

We are trying to preserve what is there so we don't go backward. The railroad is responsible for roads where they cross the railroad tracks. The railroad is still using the tracks through Lewisville as they are now using this spur to deliver supplies to the fertilizer plant.

DITCH REPAIR:

- Mayor Thomas reported that the ditch in front the McIntier property has been repaired again and looks like it is holding. He explained the problem which is causing the issue.
- This repair was paid for by the City as the contractor taking down the burning tree was not informed that there was a ditch there and the ditch was damaged by the falling tree. Other ditch repairs are not to be covered by the City.
- There were many people who wanted to discuss the financial responsibility of the ditch and its history. Mayor Thomas directed everyone to read Title 42, Chapters 11-13 relating to laterals and ditches.
- This meeting is where City business is conducted. If people want to discuss the ditch problem, a meeting with the shareholders should be set to do so. Donetta was instructed to put the information on the website.

Mayor Thomas called for a break at 8:00 p.m. Meeting reconvened at 8:10 p.m.

COUNTRYSIDE MEADOWS COMPLIANCE

- Jeremy Matson from Countryside Meadows Subdivision reported that the parts for the irrigations system are not in yet. The electric and gas hookups are in.
- They are having an inspection on the roads and the Mayor and Kort were invited to be there when it is done.
- The cul-de-sac was shorter than the original plat so the plat will need to be amended and signatures gathered from the owners of the lots. When the plat is brought to the City, it will need to have a public hearing as it is a land use matter and notice has to be given 15 days in advance and published twice.

CITY ATTORNEY:

- Kris Meek indicated he has reviewed the proposed Sheriff's Contract for FY 2023 with Jefferson County. There are not any changes from the previous year. James moved that the Sheriff's Contract for FY 2023 be approved, Blake seconded, motion passed.

CLERK/TREASURER:

- Donetta presented a list of bills incurred between June 9, 2022 and July 13, 2022. She indicated that the bill for JD Dirt Works for work on the ditch was not budgeted and needs to be noted by the Council when passing payment of the bills. She asked if there were any questions. There were no other questions. James moved that the bills be paid, Celena seconded, motion passed.
- Direct Communications has installed the telephone in the Clerk's Office. Donetta is checking to see if a more local number can be assigned before she publishes it.
- Website Restoration Progress. Most items have been reinstalled on the website. Donetta is currently checking the Code posted to make sure it is the most recent version of the Code. This may take some time.

MAYOR REQUEST:

- Task Order #3 from Forsgren Associates needs to have council approval before it can be signed by the Mayor. James moved to authorize payments on Task Order #3 and to make the payments out of the ARPA funds, Blake seconded, motion passed.
- Mayor Thomas gave a report on the cleanup progress on the Smith property. Many things are being moved out of the City's right of way. They have one month to put up a barrier on one side.
- If the City has a cleanup day, we could help move some of the debris to the landfill.
- Mayor Thomas will be talking to Thompson Engineering on setting the stakes and filing the plat.
- Kort indicated that the Child Protection Grants have been scored and ranked but the ranking has not been published yet. We should know next month.

COMMUNITY CENTER:

- James indicated that the acoustical tile has been ordered but has not been delivered yet.

CITY BEAUTIFICATION:

- A city clean up date was tentatively set for October 22, 2022 with items being taken between 8:00 a.m. and 1:00 p.m..

ITEMS FOR AUGUST AGENDA

- Budget planning meeting is set for August 4, 2022 with the budget hearing set for August 17, 2022
- Jeremy Matson – follow-up on Countryside Meadows
- Thompson Engineering plat
- Child Protection Grant
- Ditch issues
- Follow up Smith violation
- P & Z Training August 24, 2022 in Roberts – it would be good training for everyone

OTHER:

- Brigham suggested that Friday, October 21, 2022 would be a good night for a community bonfire.
- Milton Ollerton, the new Planning Administrator for Jefferson County, introduced himself to the Council.


ADJOURNMENT:

James moved that the meeting be adjourned at 9:23 p.m., Brigham seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 10th day of August, 2022.

Mayor  Date 8/10/2022
Curtis S. Thomas

ATTEST:

Clerk  Date 8-10-2022
Donetta R. Fife