

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, 13 September 2023
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:01 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas; Council Members Brigham Briggs, and Celena Lewis; Council Members James Ball and Blake Ball were connected via telecommunications; Clerk/Treasurer, Donetta Fife; City Attorney, Kris Meek; residents and non-residents.

ROLL CALL

- Mayor Thomas – present
- James Ball – present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

PLEDGE OF ALLEGIANCE – Celena Lewis

PUBLIC HEARING ON FY 2023 BUDGET:

- Mayor Thomas opened the hearing.
- Clerk/Treasurer, Donetta Fife provided copies of the amendment to the budget for FY 2022-2023 which had been posted, on the City's website and published in the Jefferson Star. Donetta explained the change in the income was due to the Child Pedestrian Grant that the City has received in the amount of \$250,000. The funds for the Child Pedestrian Safety grant have been received in FY 2023 but will need to be carried into FY 2024 when the project is scheduled for completion.
- The mayor asked if there was any input pro, neutral or con. No one came forward.
- Mayor Thomas closed the hearing.
- Ordinance 2023-3 the Amendment to Ordinance 2022-2, the Appropriations Ordinance for FY 2023 was presented with the total budget being proposed at \$583,372 to defray expenses of the City of Lewisville for FY 2023.
- Celena moved to suspend the rules for reading the Amendment to the Annual Appropriations Ordinance for FY 2022-2023, Ordinance 2022-2, on three different days and once in summary in accordance with Idaho Code 50-902 and to read Ordinance 2023-3 only once in summary, Brigham seconded the motion. Roll call vote: Celena, yes; Brigham, yes; James, yes; Blake, yes. Motion passed.
- Brigham read the summary of Ordinance 2023-3 to modify FY 2023 Budget.
- Celena moved to adopt Ordinance 2023-3, The Amendment to Appropriations Ordinance 2022-2 for the City of Lewisville for FY 2023, Brigham seconded. Roll call vote: Brigham, yes; Celena, yes; James, yes; Blake, yes. Motion passed.

MINUTES:

- Minutes for the City Council Meeting held August 9, 2023 had previously been distributed by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.
- Minutes for the City Council Work Meeting held August 11, 2023 had previously been distributed by the Clerk. Celena moved to accept the minutes, James seconded, motion passed.

POLICE REPORT:

A report from the Jefferson County Sheriff's Department had been sent to the City and distributed to the Mayor and Council covering the period between July 22, 2023 and August 18, 2023. 110 hours were spent within the City with 10 complaints, 0 arrests, 0 citations and 10 traffic contacts. No deputy was present.

KELLER & ASSOCIATES:

- Jaden Jackson with Keller & Associates presented the final draft of the Transportation Study that has been completed within the City of Lewisville. The crash study covers the last 5 years. It also covers the condition of all roads within the City, signs and suggested improvements. 500 North has been identified as the road most in need of improvement. Jaden asked for input from the Council. The Council set a work meeting for September 27, 2023 at 7:00 p.m. to discuss any questions they have with regard to the study. The study can then be presented at the October 11, 2023 City Council meeting for approval.
- Jaden Jackson also presented the final draft of the Wastewater Facilities Study. He indicated that the City has had a drop in population as determined in the 2020 Census. We are not in a flood plain but we do have a situation in the summer where ground water is high when farmers are irrigating.
- He presented different options for treatment of sewage that would be collected in the proposed system. The gravity fed system would be the most economical and the price on that has risen to \$18 Million. We would need grants to reduce the cost to make it affordable to individual households. He did a cost comparison on the 3 most likely options.
- The City needs to decide which option they would be in favor of. The issue of the wastewater treatment was added to the agenda for the work meeting scheduled for September 27, 2023. The Study can then be presented for approval of the Council at the October 11, 2023 meeting.

FORSGREN ASSOCIATES:

- Kort Ware submitted a copy of the grant submission and preliminary construction plan for 500 north which has been submitted to LHTAC for consideration. The cost to repair the canal on the west end of 500 North within the City was added to the grant but this issue will need to be discussed with Parks & Lewisville Canal Company before reconstruction if we are awarded the grant.
- Kort also reviewed the Child Pedestrian Safety Path Grant progress with the Council. LHTAC, due to the oncoming of winter weather, has authorized work to be done next spring. It should be ready to bid in February. We still need to file a mid-project report by October 13, 2023. Kort will help Donetta get that together. Engineering fees for this project are not covered by the grant. Celena moved that the engineering fees for the child pedestrian protection grant in the amount of \$20,000 be taken from ARPA funds that the City currently has, and that they approve the scope of work as outlined, Brigham seconded, motion passed.

MAINTENANCE REPORT:

- Mayor Thomas indicated that the work to repair the City garage will be done starting tomorrow.
- The chip and seal of the roads was finished. Brigham indicated that the Council had not proposed that 479 East be chip sealed. When the work was being performed, it was determined by the contractor that 479 East was the road that was most in need of chip sealing with the excess product that they had allocated for the job. The south half of 479 East was resurfaced.

CITY ATTORNEY:

- Kris indicated that Jefferson County is making further modifications to the proposed Impact Area Agreement with Menan that would affect the City of Lewisville. He is unaware of when these will be finished.

CLERK/TREASURER:

- Donetta has made available a list of bills between August 10, 2023 and September 13, 2023. Celena moved that the bills be paid, James seconded, motion passed.
- Donetta explained that the City only received filings for two candidates for the three City Council seats that will be available in January of 2024. Since there is no opposition, we will not have a City election. A fourth council member will need to be appointed in January.
- Donetta asked if there was any information that the Council would like to include on the fall postcard mailing. None was identified, so there will not be a fall mailing.
- The L-2 authorizing the County to collect property tax for the City has been filed with the County along with the Appropriations Ordinance that was passed during the last City Council meeting.

MAYOR REQUEST

- Mayor Thomas reported that the LED retrofit has been finished in the community center and shop.

ITEMS FOR OCTOBER AGENDA

- Progress on the WWII Gun Restoration
- AIC fall training October 17, 2023 at the Hilton Garden Inn from 9 until 3
- Transportation Plan Approval – Action Item
- Wastewater Facilities Study Approval – Action Item
- Grant for Reconstruction of 500 North Update

ADJOURNMENT

James moved that the meeting be adjourned at 8:56 p.m., Celena seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 11th day of October, 2023.

Mayor  Date 10/18/2023
Curtis S. Thomas

ATTEST:
Clerk  Date 10/18/2023
Donetta R. Fife