

**MINUTES**  
**CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING**  
Wednesday, 14 August 2024  
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:00 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas; Council Members Brigham Briggs, Blake Ball, Waco Taylor and Celena Lewis; Officer Mike Miller from the Jefferson County Sheriff's Department; Clerk/Treasurer, Donetta Fife; City Attorney, Kris Meek; residents and non-residents.

**ROLL CALL**

- Mayor Thomas – present
- James Ball – present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

**PLEDGE OF ALLEGIANCE – Blake Ball**

**PUBLIC HEARING ON FY 2023 BUDGET:**

- Mayor Thomas opened the hearing.
- Clerk/Treasurer, Donetta Fife provided copies of the proposed Budget for FY 2024-2025 which had been posted on the City's website and published in the Jefferson Star. Donetta explained the proposed income and expenses. The budget income figure included ARPA funds in the amount of \$60,000. The anticipated income with the ARPA funds and a transfer for donations from the Easter egg hunt was \$245,857. The proposed expenditures for FY 2025 was anticipated to be \$245,857.
- The clerk asked if there was any input or questions, there was none.
- Mayor Thomas asked for input, pro, negative or neutral. There were no comments.
- Mayor Thomas closed the hearing.
- Ordinance 2024-3 the Appropriations Ordinance for FY 2025 was presented with the total budget being proposed at \$245,857 to defray expenses of the City of Lewisville for FY 2025.
- Celena moved to suspend the rules for reading the Annual Appropriations Ordinance for FY 2024-2025, Ordinance 2024-3, on three different days and once in summary in accordance with Idaho Code 50-902 and to read Ordinance 2024-3 only once in summary, Blake seconded the motion. Roll call vote: Celena, yes; Waco, yes; Brigham, yes; Blake, yes. Motion passed.
- Blake read the summary of Ordinance 2024-3.
- Celena moved to adopt Ordinance 2024-3, The Appropriations Ordinance for the City of Lewisville for FY 2025, Brigham seconded. Roll call vote: Celena, yes; Waco, yes; Brigham, yes; Waco, yes. Motion passed.

**RESOLUTION 2024-1 ADOPTING THE ANNUAL FEE SCHEDULE FOR THE CITY OF LEWISVILLE FOR FY 2025:**

- Copies of the Fee Schedule for FY 2025 were made available to all in attendance and had been posted online and in the library post office and Community Center. Donetta explained the only changes to the fee schedule were the addition of a \$75 license fee for Contractors working in

the right-of-way and the elimination of the fee for a residential kennel license as all households with more than 3 dogs will be required to have a commercial kennel license.

- Celena read the summary of Resolution 2024-1.
- Celena moved to adopt Resolution 2024-1 setting the City of Lewisville Fee Schedule for FY 2024-2025 as the official fee schedule for the City of Lewisville for FY 2025, Blake seconded, Roll call vote: Blake, yes; Brigham, yes; Waco, yes; Celena, yes. Motion passed.

#### **MINUTES:**

- Minutes for the City Council Meeting held July 10, 2024 had previously been distributed by the Clerk. Celena moved that the Minutes be approved, Waco seconded, motion passed.
- Minutes for the City Council Work Meeting held July 31, 2024 had previously been distributed by the Clerk. Celena moved to accept the minutes, Brigham seconded, motion passed.

#### **POLICE REPORT:**

- Officer Miller from the Jefferson County Sheriff's Department reported that during the period of June 22, 2024 to July 19, 2024 there were 108 hours in the City with 16 complaints, 3 arrests, 10 citations and 42 traffic contacts.
- Officer Miller reviewed the report and noted that there was a report of vandalism, several controlled burns, fireworks complaints and a domestic disturbance.
- Mark Williamson asked about the motorcycles that are tearing up the right of way. Kris noted that a case would be hard to prosecute unless there was massive destruction of public property and proof. If there is a great deal of damage, reckless driving or excessive noise, a person should call the sheriff's department with a complaint and they can check it out.

#### **BUILDING PERMIT:**

- Scott Thianes presented plans to build a home in Countryside Meadows subdivision. He had the appropriate documents to apply for a clearance and met setbacks of the City. Brigham moved to grant a Clearance for a Building Permit for the Thianes residence, Celena seconded, motion passed. He will get the rest of the documents to Donetta so the Application can be sent in.
- Donetta had received a Clearance Application from BRS Field Ops, LLC to install solar panels at the Chuck Knibbs home 3407 E 480 N, Lewisville. There will be no structural increase to the home. Blake moved to authorize the Clearance for Building Permit on the Chuck Knibbs home, Celena seconded, motion passed. Donetta will collect the rest of the documents from BRS Field Ops and send the Application in for approval.

Brigham moved to move the Ambulance District item up on the agenda, Waco seconded, motion passed.

#### **CENTRAL FIRE AMBULANCE DISTRICT:**

- Carl Anderson, the former fire chief for Central Fire District explained that Jefferson County is currently contracting with the City of Idaho Falls for ambulance services and it is becoming more and more expensive to the County. The County has authorized the purchase of an ambulance through ARPA funds and the ambulance has been procured. He asked if the City could pass a Resolution of Support for the proposed new ambulance district.
- Brigham moved to pass Resolution 2024-3 in support of the formation of Central Fire Ambulance District and read the summary of the Resolution, Blake, seconded, motion passed.

**MAINTENANCE REPORT:**

- Mayor Thomas informed the Council that Roxie Ashbocker has been hired to help with the mowing of the right of ways.
- The tractor has been fixed and is now working so the mowing can resume.
- There are potholes that need to be fixed. We are waiting for delivery of the parts for the dura patch so that work can be done.
- The library roof needs some work in order to maintain it. Waco will see if he can find a contractor to look into that.
- The Mack truck that we recently purchased needs a few parts as well as a plow blade. Waco will see what he can find for it.

**CITY ATTORNEY:**

- Kris is still working on the ordinance to limit motorized vehicles from using the Child Pedestrian walking path that will be constructed later this month.
- Mayor Thomas attended a meeting with Jefferson County P & Z where they discussed the possibility of decreasing the size of the impact areas around the cities and changing the zoning outside of the impact area to R-10. Milt Olerton from the Jefferson County P & Z was in attendance and explained the purpose of doing so is to encourage building in the cities and to protect the agricultural community in the County.

**CLERK/TREASURER:**

- Donetta presented a list of bills between July 11, 2024 and August 14, 2024. Celena moved that the bills be paid, Brigham seconded, motion passed.
- There will be an AIC training meeting in Idaho Falls on October 22, 2024. She will get further details for the next meeting.
- The Treasurer's 3<sup>rd</sup> Quarter Report had been sent to the Council previously along with supporting information. Donetta asked if there were any questions. There were none. Celena moved to accept the Treasurer's 3<sup>rd</sup> Quarter Report, Waco seconded, motion passed.

**MAYOR REQUEST:**

- Mayor Thomas indicated that Nelson Electric will be out next Thursday to fix the seven street lights that are out or going out.

**WWII MEMORIAL:**

- Blake has had no communication on the WWII Memorial from the committee.

**COMMUNITY CENTER:**

- Donetta noted that there are a couple of extra acoustical tiles in the Clerk's Office. She indicated that it would be a good thing to order a couple more tiles and place them on the West wall of the main room in the Community Center. There is money allocated in the budget for improvements to cover this. The Council agreed it would be a good thing.

**ITEMS FOR SEPTEMBER AGENDA:**


- Ordinance on motor vehicles on the walking path
- Library roof repair update
- AOI with Jefferson County – Action Item.
- WWII Gun Memorial update
- Update on progress of walking path

Mayor Thomas proposed that the Council might consider the option of a full-time maintenance person. This can be discussed in the future.

**ADJOURNMENT**

Brigham moved that the meeting be adjourned at 8:56 p.m., Celena seconded, motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 11<sup>th</sup> day of September, 2024.

Mayor   
Curtis S. Thomas

Date 9/11/2024

ATTEST:

Clerk   
Donetta R. Fife

Date 9-11-2024