

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Tuesday, December 14, 2022
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:03 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas; Council Members James Ball, Brigham Briggs, and Celena Lewis; Clerk/Treasurer, Donetta Fife; City Attorney, Kris Meek, Officer Mike Miller from the Jefferson County Sheriff's Department and residents.

ROLL CALL:

- Mayor Thomas – present
- James Ball -- present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – not present

Thought/Prayer – James Ball

PLEDGE OF ALLEGIENCE – Celena Lewis

MINUTES:

- Minutes for the City Council Meeting held November 15, 2022 had previously been distributed by the Clerk. James moved that the Minutes be approved, Brigham seconded, motion passed.

POLICE REPORT

- Officer Miller covered the Sheriff's Report between October 15, 2022 and November 11, 2022. 71 hours were logged within the City, 20 calls for service, no arrests, 6 citations and 28 traffic contacts. Officer Miller indicated that there were a couple of medical calls and animals out but nothing of great concern.

RV EXTENDED STAY PERMIT:

- Mayor Thomas recused himself from the discussion indicating there may be a conflict of interest. Jared Thomas was not able to attend but had filled out all of the paperwork. Donetta presented in his behalf. Jared has filed the appropriate paperwork for a 30-day extended stay RV permit and needs to have an additional 30 days granted by the Council as per Lewisville Code. He will need to have a building permit with the City in order to live in the RV during his home construction. Brigham moved to approve the additional 30 days for Jared Thomas, James seconded, motion passed. Donetta will inform him of the decision.

COUNTRYSIDE MEADOWS DEVELOPMENT AGREEMENT REVISION:

- Jeremy Matson was unable to attend the meeting.

MAINTENANCE REPORT:

- David Smith has been hired as the new maintenance person.
- The steering gear on the truck needs to be replaced. Mayor Thomas is working on that issue.

CLERK/TREASURER:

- Donetta presented a list of all bills between November 9, 2022 and December 14, 2022. Brigham moved that the bills be paid, James seconded, motion passed.
- The question about the Direct Communications bill from last month was clarified.
- The question of the landline for the library and the cost of maintaining it at \$77 per month was discussed. The Council determined that the landline should be maintained. A copper wire needs to be run from the library to the Community Center when weather permits.
- The Clerk encouraged Council members to please deposit any payroll checks from 2022.
- The issue of patrons renting the Community Center and not turning in a check-out sheet was discussed. It was deemed appropriate to assess a \$25 fee to anyone who does not turn in their checkout sheet as this makes it necessary for the Clerk to determine if the tasks have been performed. This will begin in January 2023. Brigham moved that a fee of \$25 be assessed to anyone not turning in their checkout sheet, James seconded, motion passed. Donetta will have Meredith notify the public and she will amend the contract to state that.

OTHER:

- The need for an IT tech was discussed. David Fletcher, a resident has offered his services to the City.
- Kris indicated it would be good to check if there are funds for a generator for the Community Center to be used in the case of an emergency.
- Dave and Mark Fletcher asked about the placement of mailboxes. The attorney indicated that is not within the jurisdiction of the City but covered under government regulations.

COMMUNITY CENTER:

- James has checked into the issue of changing the lighting in the Community Center and shop to LED lighting. Lighting in the shop is a priority issue.

ROADS:

- The snow needs to be pushed farther out when the maintenance person is plowing in order to leave room for future snow removal.


ITEMS FOR JANUARY AGENDA:

- Spring yard sale
- Jared Thomas building permit
- Christopher Thomas - proposal

ADJOURNMENT:

Celena moved that the meeting be adjourned at 7:40 p.m., James seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 11th day of January, 2023.

Mayor 
Curtis S. Thomas

Date Jan 11, 2023

ATTEST:

Clerk 
Donetta R. Fife

Date 1-11-2023