

**MINUTES**  
**CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING**  
Wednesday, June 14, 2023  
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:02 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas; Council Members Brigham Briggs, and Celena Lewis; Blake Ball was present telecommunication; Clerk/Treasurer, Donetta Fife; City Attorney, Kris Meek; residents and non-residents.

**ROLL CALL:**

- Mayor Thomas – present
- James Ball – not present
- Celena Lewis -- present
- Brigham Briggs – present
- Blake Ball – present

**PLEDGE OF ALLEGIANCE – Donetta Fife**

**MINUTES:**

- Minutes for the City Council Meeting held May 10, 2023 had previously been distributed by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.
- Minutes for the City Council Work Meeting held May 16, 2023 had previously been distributed by the Clerk. Celena moved that the Minutes be approved, Brigham seconded, motion passed.

**KELLER & ASSOCIATES:**

Jaden Jackson and an associate were there to report on the progress of the projects being handled by Keller & Associates.

- The transportation plan has reached a point where they cannot go any further without a technical advisory committee from the City. They want to make sure they get the information needed so when they go for a grant it will be related to the issues which are important to the City. They need about 3 people from different areas of the community. They will also need to know what services are provided by the County and the annual maintenance budget. They have completed the first 3 chapters and chapter 4 is in draft form. They gave the City a copy of Chapter 4 to review. Celena asked if we could receive an electronic copy of the draft as it is easier to distribute. They will send that to Donetta to distribute to the Council.
- On the wastewater study, they will be reaching out to Menan to see if they are still willing to have the proposed system of Lewisville processed through their system. There are not very many funds available for this year, but they will continue to apply for grants that the City may be eligible for.

**OTHER:**

- Mayor Thomas will check with Nelson Electric to see what is happening with the project for LED light retrofit in Community Center and Shop.

- Brigham reported that he drove around town on the day of the Community Garage Sale and noted that there were about 15 vendors. Blake indicated there was a lot of traffic but it may be beneficial to shorten the hours. Several people have requested that this be an annual event.
- Pedestrian Child Safety Walking Path update was given by Brigham. He outlined the problems that community members had brought up. He also presented 4 possible routes
  - ✓ Complete Street Plan
  - ✓ Highway to Highway – asphalt path
  - ✓ Inner-City Route to include the Jardine Park
  - ✓ 450 North Pathway on the south side by the canal
- Jaden Jackson encourages the City not to put “child at play” signs up as it would increase the liability of the City if anyone was to get hurt. Mayor Thomas encouraged Brigham to get a committee of 3 or 4, discuss the possibilities and bring the most desirable plan to City Council in July so that we can get moving on the project that has to be finished by January 2024. Kort from Forsgren Associates can be included in the discussion to suggest possible path material options.
- Library Grant Update. Mayor Thomas indicated that the grant has been submitted. Meredith did a wonderful job of writing the grant. The grant will be awarded by July 28, 2023. We will cross our fingers until then.

**MAINTENANCE REPORT:**

- A branch fell on the City Garage and we are in the process of removing it. ICRMP has been notified and they are sending an adjuster to assess the damage.

**CITY ATTORNEY:**

- Kris is still working on an agreement with Dave Fletcher for volunteer work.

**CLERK/TREASURER:**

- Donetta presented a list of bills between May 11, 2023 and June 14, 2023. Blake moved that the bills be paid, Celena seconded, motion passed.

**POLICE REPORT**

No one from the Sheriff’s Department was available to cover the report between April 29, 2023 and May 26, 2023. Mayor Thomas reviewed the written report. There were 109 hours logged within the City, 12 calls for service, no arrests, 1 citations and 8 traffic contacts. Six of the calls were on controlled burns.

**COMMUNITY CENTER:**

- The flags need replaced at the Community Center. They will take care of it after the meeting.

**ITEMS FOR JULY AGENDA:**

- Proposal for walking path
- Set budget work meeting for budget planning
- People who will be willing to help with the needed Committee input
- Subdivision Ordinance – Possible sources for contact

**ADJOURNMENT:**

Brigham moved that the meeting be adjourned at 8:25 p.m., Celena seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 12<sup>th</sup> day of July, 2023.

Mayor  Date 7/12/2023  
Curtis S. Thomas

ATTEST:

Clerk  Date 7-12-2023  
Donetta R. Fife