

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, February 9, 2022
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:06 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas, Council Members James Ball and Celena Lewis; City Attorney, Kris Meek; Clerk/Treasurer, Donetta Fife; Sargent Leland Smith from the Jefferson County Sheriff's Department, and one resident. Council Member Brigham Briggs was connected via zoom.

ROLL CALL:

- Mayor Thomas – present
- James Ball -- present
- Celena Lewis -- present
- Brigham Briggs -- present

PLEDGE OF ALLEGIENCE – James Ball

MINUTES:

- Minutes for the City Council meeting held January 12, 2022 had previously been distributed by the Clerk. James moved that the Minutes be approved, Celena seconded, motion passed.

APPOINTMENT OF COUNCIL MEMBER AND OATH OF OFFICE:

- Mayor Thomas presented the name of Linda Wolcott as a council member. James moved that the appointment of Linda Wolcott as a council member be ratified by the Council, Celena seconded, motion passed with a unanimous vote. Mayor Thomas administered the oath of office. Linda signed the oath of office. Mayor Thomas then presented a certificate of appointment.

ELECTION OF COUNCIL PRESIDENT:

- Celena moved that James Ball be designated as the council president of the Lewisville City Council, Linda seconded, the motion passed unanimously.

AREAS OF RESPONSIBILITY DESIGNATED:

- Mayor Thomas indicated that in addition to the current areas of responsibility for council members, he would like to have a council member over planning and zoning. The attorney advised that City Council members should not attend the actual planning & zoning meetings as it could represent a biased opinion if an issue comes up before City Council that had been discussed in the planning and zoning meeting. Kris felt it would be good to have a council member that is well versed in the codes of the City act as the liaison between the City Council and the Planning & Zoning Commission. The following areas of responsibility were designated:
 - James Ball - Community Center
 - Linda Wolcott - Beautification
 - Celena Lewis - Planning & Zoning.
 - Brigham Briggs - Roads.

POLICE REPORT:

- Sargent Leland Smith from the Jefferson County Sheriff's Department reported that there were actually two reports covered in this time period. In the period between December 11, 2021 and January 7, 2022, 68 hours were logged within the City with 1 arrest and 10 traffic contacts. For the period of January 8, 2022 to February 4, 2022, 90 hours were logged within the City with 7 complaints, 1 arrest, 1 citation and 39 traffic contacts. All calls were of a minor nature.
- Mayor Thomas indicated that the road signs for the subdivision have been ordered and he will have maintenance put them up in the next few days. Sargent Smith indicated it will eliminate the confusion from the calls they are having when the street name is used.

MAINTENANCE REPORT

- Mayor Thomas has talked with the maintenance person and asked that the roads not be plowed as far out in order to prevent damage to the edge of the road.

CITY ATTORNEY:

- Kris indicated that he would be willing to do a training meeting with the council members to help orient them to the required procedures and restraints of the council. That training was set for March 9, 2022 at 6:00 p.m.

CLERK/TREASURER REPORT:

- Donetta presented a list of bills incurred between January 13, 2022 and February 9, 2022 and asked if there were any questions. There were none. James moved that the bills be paid, Celena seconded, motion passed.
- The FY 2022 1st Quarter Treasurer's Report had been previously distributed. Donetta asked if there were any questions. There were none. James moved to approve the 1st Quarter Treasurer's report, Celena seconded, motion passed.
- A special meeting to discuss the Area of Impact Agreement with Jefferson County and ARPA funds was set for Thursday, February 17, 2022 at 7:00 p.m.
- A possible grant application for a BCID Foundation Community Project was added to the agenda for the work meeting.

MAYOR'S REQUEST:

- Mayor Thomas indicated that he would like to reinstitute a Mayor's Youth Advisory Council as it existed in the past. He would like to get the youth involved in the City.

COMMUNITY CENTER:

- James will check on the heaters in the men's bathroom as it is cold most of the time.
- James had sent specs on an item for possible acoustical upgrade for the Community Center since the sound is not very good. The acoustical blocks could be placed on the ends of the room to help absorb sound. They are sightly and would look like a wall treatment. We can evaluate the budget at the end of the fiscal year and see if it is something we want to pursue.

BEAUTIFICATION:

Jefferson County Soil and Water is having their annual tree sale. They are offering discounted trees and shrubs. It would be good to create a flyer so the community will be informed.

ITEMS FOR MARCH 2022 AGENDA:

- Planning & Zoning
- Training
- James noted that the Association of Idaho Cities is having a district meeting in Idaho Falls on April 12, 2022 from 9 a.m. to 3 p.m. The training received at these meetings is very worth the time spent.

OTHER:

Mayor Thomas indicated that he would like to see more community involvement in the City through committees.

ADJOURNMENT:

James moved that the meeting be adjourned at 8:05 p.m., Celena seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 9th day of March, 2022.

Mayor 
Curtis S. Thomas

Date Mar. 9, 2022

ATTEST:

Clerk 
Donetta R. Fife

Date 3-9-2022