

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, March 9, 2022
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Thomas at 7:06 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis S. Thomas, Council Members James Ball, Brigham Briggs and Celena Lewis; City Attorney, Kris Meek; Clerk/Treasurer, Donetta Fife; Officer Mike Miller from the Jefferson County Sheriff's Department, and residents.

ROLL CALL:

- Mayor Thomas – present
- James Ball -- present
- Celena Lewis -- present
- Brigham Briggs -- present
- Linda Wolcott – came later

PLEDGE OF ALLEGIENCE – Brigham Briggs

MINUTES:

- Minutes for the City Council Meeting held February 9, 2022 had previously been distributed by the Clerk. James moved that the Minutes be approved, Brigham seconded, motion passed.
- Minutes for the City Council Work Meeting held February 17, 2022 had previously been distributed by the Clerk. James moved that the Minutes be approved, Brigham seconded, motion passed.

RESIGNATION OF COUNCIL MEMBER LINDA WOLCOTT:

- Council member Linda Wolcott had submitted her resignation letter to Mayor Thomas expressing her appreciation for the opportunity to serve and indicated that she would still be willing to help within the City as her situation permitted. The letter was read to the Council. James moved to accept the resignation of Linda Wolcott, Brigham seconded, motion passed.

APPOINTMENT OF COUNCIL MEMBER AND OATH OF OFFICE:

- Mayor Thomas presented the name of Blake Ball as a council member. Brigham moved that the appointment of Blake Ball as a council member be ratified by the Council, James seconded, motion passed with a unanimous vote. Mayor Thomas administered the oath of office. Blake signed the oath of office. Mayor Thomas then presented a certificate of appointment.

POLICE REPORT:

- Officer Mike Miller from the Jefferson County Sheriff's Department reported that during the time period between February 5, 2022 and March 4, 2022, 77 hours were logged within the City with 3 complaints, 5 citations and 28 traffic contacts. There was one disturbance and the officer responded quickly, but there was no evidence of the purported crime. All of the rest of the calls were of a minor nature.

BUILDING PERMITS:

- Waco and Anna Taylor presented an Application for Clearance for a building permit to construct a home at 466 North 3464 East, Lewisville, Idaho. The home will be facing west toward the railroad tracks. They presented their plans and a plot plan. The Council determined that the paperwork was in order and in accordance with the Lewisville Building Code. James moved to accept the Application for Building Permit Clearance of the Taylors, Brigham seconded, motion passed. They will send a digital copy to Donetta.
- Horizon PWR Permitting submitted an Application for Clearance for a building permit for Curtis Thomas for installation of a solar system at his residence at 3496 E 465 N, Lewisville, Idaho. The Council determined that the paperwork was in order and in accordance with the Lewisville Building Code. Brigham moved to approve the building permit for the Thomas solar installation, Celena seconded, motion passed.
- Robert Evans submitted an Application for Clearance for a building permit to place a 14' X 40' manufactured outbuilding on his property at 471 N 3435 E, Lewisville, Idaho. He submitted the plot plan and information from Old Hickory Sheds to the Council. The Council determined that the zoning regulations would be met and Robert will send detailed plans to the City. James moved to approve the Clearance for Robert Evans to place a manufactured outbuilding on his property, Celena seconded, motion passed.

LEWISVILLE EASTER EGG HUNT:

- Linda Wolcott represented a committee of people and indicated that they would be willing to make the preparations for the Lewisville Easter Egg Hunt to be held on April 16, 2022 at 10:00 a.m. She is checking with local merchants for donations to help with prizes and funding. The City has budgeted \$500 for the event. Donetta will meet with the group tomorrow to orient them on what has been done in the past.

MAINTENANCE REPORT

- Mayor Thomas indicated that main street has some cracks that need attention and which the durapatch machine is not suited for. He will contact a construction company to see what can be done to repair them.

CITY ATTORNEY:

- Kris is in the process of editing the Exhibit C to the Area of Impact Agreement with Jefferson County. He feels we should have an accurate legal description to attach as Exhibit B. The Council will check with an engineering firm to obtain this. The possible boundaries were discussed. A work meeting was set for Tuesday, March 15, 2022 at 7:00 to further discuss the matter. Forsgren & Associates will be invited to attend and give input.
- We need to set the Area of Impact Agreement for a public hearing on April 13, 2022. Donetta will get it published.

CLERK/TREASURER REPORT:

- Donetta presented a list of bills incurred between February 10, 2022 and March 9, 2022 and asked if there were any questions. There were none. James moved that the bills be paid, Brigham seconded, motion passed.
- Donetta reminded the Mayor and Council of AIC training on April 12, 2022 from 9 a.m. to 3 p.m. She will register those who will be there.

MAYOR'S REQUEST:

- Mayor Thomas indicated that we have damage to one of the ditches in town that needs to be fixed before the water comes in. The portion in front of the McIntier property has been fixed twice but has not held. The piece in front of Scott Selman’s house was fixed once also. The Mayor will check to see if there is another problem. Damage caused by the installation of the broadband should be covered by Direct Communications as part of their contract.
- The Mayor has submitted for the grant for the BC Idaho Community Project. We will know by the end of the month if we will receive the grant.
- The Subdivision Ordinance was placed on hold until we have the AOI finished with a legal description and Exhibit C.
- ARPA Funds Projects. The final rule on spending of ARPA funds has been distributed to the Mayor and Council for review in determining how funds can be used. A decision will need to be made if the City wants to apply for the one-time election for a “standard allowance” by the next Council meeting as that report has to be filed by April 30, 2022.

COMMUNITY CENTER:

- James indicated that we should calendar the discussion on possible installation of acoustical blocks closer to the end of the budget year.

BEAUTIFICATION:

- Blake Ball will check on the Arbor Day grant for the City.

ITEMS FOR APRIL 2022 AGENDA:

- Declaration to revoke the state of emergency for COVID-19.
- ARPA funds expenditures – Curtis will consult Jefferson County
- Public hearing on Area of Impact Agreement with Jefferson County – notice has to be published twice as it is a land use matter.

ADJOURNMENT:

James moved that the meeting be adjourned at 8:27 p.m., Brigham seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 13th day of April, 2022.

Mayor 
Curtis S. Thomas

Date 4/13/2022

ATTEST:

Clerk 
Donetta R. Fife

Date 4-13-2022