

MINUTES  
**City of Lewisville Regular Meeting**  
April 11, 2018

Meeting was called to order by Mayor George Judd at 7:01 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Del Heward, Mark Williamson, Leisa Watkins and James Ball; City Attorney, Kris Meek; Maintenance Supervisor, Don Horel; Clerk/Treasurer, Donetta Fife; Officer Mike Miller; Residents, Charlene Johnson and Glenn Watkins; and visitor Audrey Wolfensberger.

**ROLL CALL:**

- Mayor Judd -- present
- Leisa Watkins -- present
- Del Heward -- present
- James Ball -- present
- Mark Williamson -- present

**MINUTES:**

Minutes for the regular City Council meeting held March 14, 2018 had previously been distributed by the Clerk. Mayor Judd asked if everyone had received the minutes, all had. There were no additions or corrections to the minutes. James moved that the Minutes be approved, Leisa seconded, the motion passed.

**POLICE REPORT:**

Officer Miller went over the Law Enforcement Report for the month between February 10, 2018 and March 9, 2018. It was reported that 60 hours were spent patrolling in the City with 8 incidents, 1 arrest, 4 citations and 9 traffic stops. Officer Miller reviewed the report with the Council. The one arrest started as a traffic stop and ended up being an arrest due to an outstanding warrant in Bonneville County. Donetta asked Officer Miller to check into a request the City has made for a corrected invoice.

**VISITOR:**

- Audrey Wolfensberger addressed the Council and explained that she will be running for the office of Jefferson County Assessor. Audrey reviewed her qualifications for Assessor and her long-time residence in Jefferson County. She has a background in business and a degree in finance, is licensed with the Idaho Real Estate Commission and volunteers for several programs within Jefferson County.
- Rebecca Squires was not in attendance so the discussion on the all hazards mitigation plan was tabled until she can be in attendance.

**MAINTENANCE:**

The Council discussed the condition of the roads within the City. They noted that a lot of pot holes are developing and need immediate attention. The Mayor will be checking with Don and Rex to see what their level of commitment will be for the summer. Donetta indicated that she had talked with ICRMP and addressed the question as to whether employees under the age of 18 are covered by ICRMP when operating mowers, tractors and small equipment. ICRMP indicated that as long as the City does not violate the Child Labor Laws, youth that are at least 16 will be covered.

**BUILDING PERMIT:**

Glenn Watkins addressed the Council and indicated that he is seeking a building permit for a storage unit next to his house at 481 North 3435 East. He previously addressed the Planning & Zoning Commission just over a year ago and had obtained a Clearance, which has expired. He explained that he has been in contact with Rocky Mountain Power in order to rechannel electricity to the storage facility and then to his home. The Council reviewed the plot plan and noted that he is within the setback restrictions. His Clearance was conditioned on obtaining an electrical permit from the State of Idaho and that the exterior be complementary to the outside of his home. James moved that a clearance be issued, Del seconded, motion passed. (Leisa Watkins abstained from participating due to conflict of interest.) Glenn submitted his Building Permit Application to Donetta who will forward it on to Jeff Geisler, the building inspector, for approval.

**CITY ATTORNEY:**

- Kris noted that the Deed transferring property to Central Fire District has been completed. The Mayor has signed it and it has been recorded. Donetta indicated that a copy was sent with an invoice for half of the survey and recording fee. When we receive the funds to cover the expenses, the original Deed will be forwarded to Central Fire District.
- **CODE AMENDMENT:** Title 8 Chapter 5 of the Lewisville Code dealing with the temporary siting of recreational vehicles within the City as discussed last month was presented. James moved to suspend the rules requiring the reading of Bill 2018-2 on three different days and once in full in accordance with Idaho Code 50-902 and to read the Summary only once, Leisa seconded, motion passed. Del read the Summary which would allow the petitioner to appeal to the City Council for a one-time extension of thirty (30) days. This extension would allow appropriate time to apply for a Conditional Use Permit where necessary. The total permitted use may not exceed sixty (60) days in any calendar year. Leisa moved that Bill 2018-2 amending Title Chapter 5 of the Lewisville Code be amended as read. A roll call vote was taken: Mark - yes; Leisa - yes; Del - yes; James - yes. Motion passed unanimously. Kris will submit a summary to Donetta, which she will have published. Donetta will amend all Code books and update the Code posted on the City website. The Bill will be renamed as Ordinance 2018-2.

**CLERK/TREASURER:**

- The Council reviewed the list of bills that have been presented to the City between March 15, 2018 and April 11, 2018. Del moved that the bills be paid, James seconded, motion passed.
- Donetta indicated that the records for the FY 2017 audit have been given to Searle Hart. They should be finished soon. As soon as the audit is finished, the audit will be uploaded to the State of Idaho Central Registry.
- Charlene Johnson addressed the Council and indicated that she was there to ask for an extension of a temporary citing permit for an RV within the City of Lewisville. She explained that the Hunters are relatives who are here with an RV and they are seeking medical evaluation and treatment. She has filed for an extended stay permit of thirty (30) days with the Clerk, which is almost exhausted. The 30-day length of stay will not make it possible to accomplish what they need to. Del moved that an additional extended stay of 30 days be granted to Charlene Johnson, James seconded, motion passed. Any stay in excess of the approved time, or the maximum of sixty (60) days within a calendar year, will require a conditional use permit. In the event no conditional use permit is obtained, immediate removal of the RV will be required.
- Donetta updated the Council on the progress of the water transfer from Williams Holmes Walker. She indicated that the City needs to post an indemnity bond with Parks & Lewisville to substitute for the original lost certificate. James moved that Donetta be authorized to secure an indemnity bond from Archibald Insurance to be placed with Parks & Lewisville, Mark seconded, motion passed. Kris submitted a letter outlining the history of the lost certificate which is also

required by Parks & Lewisville. When they receive these items, they can then transfer the shares to the City.

- Donetta reviewed the problem existing with water not being transferred on the property that was recently quiet titled, from Rounds et al. down to the City of Lewisville. She presented information from the Idaho Water Law Handbook supporting the transfer of water with the land transfer. Kris indicated that it would be appropriate for the Mayor to submit a request to the Rounds family representative for the transfer of water that should have been transferred with the land.
- The annual Community Easter Egg Hunt was a success. Donetta expressed appreciation for all who helped to make it possible. With the donations received, the cost came in just under budget.
- It was noted that the City will sponsor a spring cleanup and that residents are encouraged to take debris to a local landfill. However, considering the cost and the problems encountered, the City will not provide dumpsters as they have in past years.

**MAYOR'S REQUEST:**

- The nuisance ordinance violations were noted. The Mayor and Council will drive through the City and note property not in compliance with the nuisance ordinance. Donetta will send out letters and give residents 30 days to remedy the situation. The Mayor will then sign complaints with the Sheriff's Office. The Council also agreed to look at nuisance ordinances for surrounding cities to see where we could improve the language of our ordinance. The revision matter was tabled until more information is available.
- There are also a couple of new families within the City that may not be aware of our dog ordinance. Donetta will send out letters of information and acquaint them with the City's website and code. Complaints for dog ordinance violations need to be documented with video/audio proof.

**COMMUNITY CENTER:**

- Trugreen was awarded the contract for fertilizing the trees and lawn at the Community Center for the 2018 summer season. One application has already been dispensed.
- The flag is in need of replacement before Memorial Day. James will replace the flag.

**BEAUTIFICATION:**

James asked what the City's policy is on removal of trees that are on the City's right of way. A discussion was had on the possible problems and the cost of removal of these trees which were planted when Lewisville was established.

**ADJOURNMENT:**

James moved that the meeting be adjourned at 9:04 p.m., Mark seconded, motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 9th day of May, 2018.

Mayor \_\_\_\_\_  
George A. Judd

Date \_\_\_\_\_

ATTEST:

Clerk \_\_\_\_\_  
Donetta R. Fife

Date \_\_\_\_\_