

MINUTES  
**City of Lewisville Regular City Council Meeting**  
June 12, 2019

Meeting was called to order by Mayor George Judd at 7:06 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Del Heward; Leisa Watkins, Mark Williamson; Council Member James Ball was in attendance by telecommunication; City Attorney, Kris Meek; Officer Mike Miller from the Jefferson County Sheriff's Department; Clerk/Treasurer, Donetta Fife; residents Brandon and Stormy Wilcoxon and Marvin Fielding from Keller & Associates.

**ROLL CALL:**

- Mayor Judd -- present
- Leisa Watkins -- present
- Del Heward -- present
- James Ball -- present
- Mark Williamson -- present

**MINUTES:**

- Minutes for the regular City Council meeting held May 8, 2019 had previously been distributed by the Clerk. Mayor Judd asked if everyone had received the minutes, all had. Leisa moved that the Minutes be approved, Mark seconded, motion passed.

**POLICE REPORT:**

- Officer Miller reviewed the police reports between April 6, 2019 and May 31, 2019. Due to the way the reporting period falls, there were two reports between this period of time. There were 150 combined hours patrolling within the City with 20 reports, 6 citations and 52 traffic contacts. Officer Miller reported that there were a few medical calls and a couple of suspicious vehicles. A dog was running at large around 4:54 in the morning. The Mayor reported that the dog is still running around but we have not been able to determine who it belongs to or to catch it.

**MAINTENANCE REPORT:**

- Gary has been patching roads the past month. There is still one road that is in bad condition on North 3493 East. There is no road base and the road is disintegrating. We will do some patching, but there is no actual road base.
- The mowing is looking good. Gary is doing a good job.
- It will soon be mosquito season so we will probably start spraying in a week or two.

**VISITORS:**

- Brandon Wilcoxon addressed the City Council about the letter he received from the Council with regard to a citizen complaint that he was operating a commercial business out of his home. He indicated that all of the cars on his property belong to him as he restores cars as a hobby. They are all in operating condition. He owns an automotive business in Idaho Falls, but only occasionally brings a car here for repair. The City Attorney advised him that under the Code he is eligible to operate a home-based auto repair shop on a limited scale - no more than two cars outside of his establishment at a time, but that the business needs to be secondary to the residence and the streetscape should be residential. Brandon indicated that no billing for

services goes out from his residence here. He indicated that he tries to keep his place looking nice and the Council agreed that he does.

**CITY ATTORNEY:**

- City Attorney, Kris Meek got an e-mail back from Jefferson County with regard to monies collected in behalf of the City of Lewisville. He will need to request those records from the Supreme Court. He is working on it and Jefferson County is still researching the issue to find out what is happening.
- The DUI case plead out and they were sentenced.
- Smiths – The Mayor was in Court 2 weeks ago with the City attorney. Judge Crowley warned her that she still owes fines and that if she is in violation again he will not be lenient. The Mayor noted that there is not as much accumulation of debris since the Court hearing.

**CLERK/TREASURER REPORT:**

- The Clerk presented a list of bills May 9, 2018 through June 12, 2019. Kris indicated that he has not submitted his bill for the month of May as he has been out of town. He asked that he be permitted to submit the bills for May and June in the same month. Leisa moved to pay bills and pay Kris, James seconded, motion passed.
- Donetta attended Budget Training with the Idaho State Tax Commission. She directly asked if we were allowed to do a library levy of 1 mil in addition to our normal levy plus the authorized 3% increase. Gary Houde of the State Tax Commission made it clear that the total levy was not to exceed .004% without a public hearing. We can earmark that 4 mil levy for any purpose we deem necessary, but we are not to exceed it without a public hearing. Kris would like a code citation on this issue. Donetta was instructed to e-mail Gary and get the citation.
- Donetta attended LEPC meeting on local hazards - volcanic & geographic hazards in Rexburg. In essence they indicated that we do not need to worry about volcanic activity for a very long time. There is some seismic activity because of the faults that run in our area.
- Notes for the Grant workshop and the Budget training will be sent to the Council.
- In the July City Council we will need to set a budget work meeting so we can have the budget ready to present at the August City Council meeting. Council members need to be thinking of needs that the City might have in fiscal year 2019-2020.
- Donetta talked with ICRMP about the repair of James' fence where the tree fell on it. They instructed me to have him fill out the forms and we can submit them.

**MAYOR REQUEST:**

- Mayor Judd, James and Donetta attended the meeting with Jefferson County P & Z, Menan and Terreton on the Area of Impact Agreements with the different cities. Jefferson County gave us a draft of the agreement and would like us to get to work on the Exhibits that we would like to have set forth in this agreement so we can start negotiations. They feel we should be able to do this within 3 months. With the publishing requirements, this may be a difficult timeline to meet. Kris suggested some things that we may want to include in Exhibit C. This is where we put our specific ordinances that we would like Jefferson County to enforce in our impact area. Mayor Judd asked the Jefferson County P & Z about their subdivision ordinance as we will be held by those guidelines. They indicated that it is the next project that Kevin will be working on.
- Marvin Fielding with Keller & Associates addressed the possibility of the City obtaining a traffic survey and the possibility of getting a grant to cover the cost through Lhtac. This would help the City have some idea how much it would cost to fix some of the roads within the City. It would also help us prioritize the list of things that need to be done. Mr. Fielding will send the notice of the next meeting to Mayor Judd and the Mayor will attend the meeting to figure out the particulars of how it works.

- Mr. Fielding also indicated that we may want to get a layout as to what the options are for a possible sewer system. He will put together some information on a sewer feasibility study for the next City Council meeting.
- The Council will find out about water testing in our area as it has been a long time since it was done.

**ADJOURNMENT:**

Leisa moved that the meeting be adjourned at 8:21 p.m., Mark seconded, motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 11th day of July, 2019.

Mayor \_\_\_\_\_  
George A. Judd

Date \_\_\_\_\_

ATTEST:

Clerk \_\_\_\_\_  
Donetta R. Fife

Date \_\_\_\_\_