

MINUTES
CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING
Wednesday, December 8, 2021
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

The meeting was called to order by Mayor Judd at 7:05 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George A. Judd, Council Members James Ball; Linda Linsenmann, Mark Williamson and Brigham Briggs; City Attorney, Kris Meek; Clerk/Treasurer, Donetta Fife; Officer Mike Miller from the Jefferson County Sheriff's Department, residents and non-residents.

ROLL CALL:

- Mayor Judd – present
- Mark Williamson – present
- James Ball -- present
- Linda Linsenmann -- present
- Brigham Briggs -- present

PLEDGE OF ALLEGIENCE – Linda Linsenman

MINUTES:

- Minutes for the City Council meeting held November 10, 2021 had previously been distributed by the Clerk. James moved that the Minutes be approved, Mark seconded, motion passed.
- Minutes for the work meeting of the City Council held November 16, 2021 had previously been distributed by the Clerk. James moved that the Minutes be approved, Mark seconded, motion passed.

POLICE REPORT:

- Officer Mike Miller from the Jefferson County Sheriff's Department reported that in the period between October 16, 2021 and November 12, 2021, there were 87 hours logged within the City, 8 calls, 1 citations and 25 traffic stops. Nothing serious, just a few medical calls and a suspicious vehicle.
- He asked for clarification on the boundaries of the City with the annexation of the subdivision. The subdivision is part of the city but the boundaries do not extend across the Lewisville Highway like the boundaries of the town.
- Donetta asked about getting a signed copy of the Sheriff's Contract with the Commissioner's signature on it.

SEARLE HART – FY 2020 AND FY 2021 AUDIT REPORT:

- Farrell Steiner with Searle Hart reported on the audit for FY 2020 and FY 2021. He indicated that everything looked good. It is hard to have a separation of duties in an entity like Lewisville where we have limited employees. For the size of the City the controls are good. He did not have any suggestions to change the process.
- He had previously tested the broadband grant funds. The ARPA funds that we have received will be shown as a liability until we spend them.

- He indicated that the audit protects the Clerk and the City. He suggested that the City might consider developing a fraud assessment procedure to further protect the City and the Clerk.

JEREMY MATTSON – COUNTRYSIDE MEADOWS CCR CHANGES:

- Jeremy Mattson from Countryside Meadows subdivision addressed the Council and indicated some changes that had been made to the Protective Covenants, Conditions and Restrictions and he is here to get them approved by the Council as required by the City in the original agreement. He reviewed the changes as suggested by their attorney. The only issue that was of concern was the ability of a land owner to change the lot size. After some discussion, Mark moved to keep the plots the existing size and allow no changes, Linda seconded. The vote was split with 2 in favor of the motion and 2 in opposition to the motion. Mayor Judd broke the tie by voting with the motion. No changes in lot size will be allowed.
- In order to have the CCR in place for prospective buyers, it needs to be finalized before the next meeting. Mark moved to approve the amendments to the Declaration of Protective Covenants, Conditions and Restrictions, James seconded, motion passed.

MAINTENANCE REPORT

- Mark indicated that there could be a problem with the placement of the speed signs with the first sign indicating the speed as 25 mph unless otherwise posted and then the next sign before the intersection showing a 35 mph speed limit. He feels it is confusing to people.
- This issue was discussed previously and the Code was changed to add a section indicating the appropriate speed within the City. Public input on the issue indicated that residents seemed to think that 35 mph on east-west roads was appropriate while north-south roads should be 25 mph. The placement of these signs is consistent with other cities. The majority of the Council agreed that the speed signs should remain as posted. There is one place on 465 North that does not have the 35 mph speed sign. The Mayor will have maintenance place the appropriate signs to correct the issue.

CLERK/TREASURER REPORT:

- Donetta submitted a list of bills between November 10, 2021 and December 8, 2021. She asked if there were any questions. There were none. James moved that the bills be paid, Linda, seconded, motion passed.
- At the AIC training meeting in November, James asked AIC attorney Rob McQuade about the inability of the City to get a detailed report on the origin of funds distributed from the County under fines and fees. Mr. McQuade indicated that the software does not currently have the ability to generate that report. They are aware of the issue and are working to correct it. We can get a report from the Supreme Court as often as we request it. Donetta has asked for a report to cover FY 2021.
- The adopted budget for FY 2022 has provided for a Christmas gift card for the library board members and the employees of the City. Donetta will get these mailed out.

CIVIL ENGINEER INSPECTIONS ON SUBDIVISIONS:

- Aaron Swenson of Forsgren Associates was asked to come to Council meeting and talk about the possibility of contracting with the City to do periodic inspections on subdivision projects and to review the proposed Subdivision Ordinance to see if the requirements are feasible for a City the size of Lewisville. He indicated that his firm would be interested. He will send an employment contract to Kris for review. The funds will need to be appropriated by the Council as there is not

currently a line item in the budget for these expenses. He will come to Council in January to further discuss the matter.

MAYOR REQUEST:

Mayor Judd reviewed items that the Council is currently working on and updated their progress:

- Subdivision Ordinance. The City needs a civil engineer to inspect subdivision projects. The details are set forth above.
- AOI Agreement with Jefferson County. The Council had a work meeting and drafted Exhibit C setting forth the City's requirements to be enforced in the area of impact. It was sent out to the Council. We still need a map indicating the proposed change to the area of impact. Kris indicated that he talked with the attorney for the County and the attorney indicated that the County would be willing to discuss changing the zoning of the area of impact to larger lot requirements. This would encourage developers to annex into the City to get smaller lots. This needs to be brought up in negotiations with the County on the AOI agreement.
- City of Lewisville Survey. Some residents have inquired where the actual stakes from the survey are so they can place fences in the proper place. George will contact Thompson Engineering to see when they will set the stakes.

COMMUNITY CENTER:

- James indicated that the lights on the flag at the Community Center are very dim. He has found a couple of options to replace them to light the flag better. After considering the options, Mayor Judd asked James to get 3 round lights to light the flag.
- There was a question as to what the flammability factor of acoustical tile requirements are for the Community Center. Donetta checked with Jeff Geisler but he has not gotten back with her yet.

ROADS:

- Mark indicated that there are still some piles of gravel along the roads that were resurfaced.

ITEMS FOR JANUARY 2022 AGENDA:

- Swearing in of new Mayor and Council members
- Forsgren Associates Contract

ADJOURNMENT:

James moved that the meeting be adjourned at 8:53 p.m., Mark seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 12th day of January, 2022.

Mayor 
George A. Judd

Date 12 Jan 2022

ATTEST:

Clerk 
Donetta R. Fife

Date 1-12-2022