

MINUTES
City of Lewisville Regular City Council Meeting
September 11, 2019

Meeting was called to order by Mayor George Judd at 7:10 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Del Heward; James Ball, and Mark Williamson; City Attorney, Kris Meek; Officer Mike Miller and Sheriff Anderson from the Jefferson County Sheriff's Department; Clerk/Treasurer, Donetta Fife; residents Judy Rosenberg, Emmy Rosenberg, Matt Rosenberg and Curtis Thomas; Marvin Fielding and Seth Thomas from Keller & Associates; and Rick Miller from the Development Company.

ROLL CALL:

- Mayor Judd -- present
- Leisa Watkins -- not present
- Del Heward -- present
- James Ball -- present
- Mark Williamson -- present

MINUTES:

- Minutes for the regular City Council meeting held August 14, 2019 had previously been distributed by the Clerk. Mayor Judd asked if everyone had received the minutes, all had. James moved that the Minutes be approved, Del seconded, motion passed.

POLICE REPORT:

- Officer Miller reviewed the police reports between July 27, 2019 and August 23, 2019. There were 81 hours patrolling within the City with 6 complaints reported, 8 citations and 25 traffic contacts. This was a pretty quiet month in Lewisville. There was some vandalism at the storage location on 480 North. Mayor asked if the speed sign could be moved to 450 East to check it for a while.

MAINTENANCE REPORT:

- The Mayor has posted notices to citizens to not pile debris in the right of way and notified them that no burning is allowed in the right of way.

BUILDING PERMIT:

- Curtis Thomas addressed the Council with a request for a Building Permit Clearance to demolish his existing house in preparation of building a new home. The current house was struck by lightning and totaled by the insurance company. Mayor Judd has looked into the need for a permit to demolish. The State doesn't require a permit as there is no building being done. The Lewisville Code requires a permit for demolition. The Mayor indicated that it would be stipulated that Curtis obtain a building permit before building the new structure. James moved that Curtis be granted a Building Permit Clearance to demolish his home, Mark seconded, Motion passed. Donetta will get a number for the permit.

VISITOR:

- Judy Rosenberg and Matt Rosenberg addressed the Council with regard to permission to move a property line. Judy is selling a piece of property to Matt. A portion of the property is in the City of Lewisville and the other portion is in Jefferson County. Jefferson County is requiring

permission from the City of Lewisville in order to change the property line. They are not applying for annexation at this time. Kris advised that the Mayor can write a letter of approval to Jefferson County without a Council vote since they are not presently building and will obtain a building permit and request for annexation prior to that time.

CITY SEWER PROJECT:

- Marvin Fielding from Keller & Associates presented a projection of what a sewer project might potentially look like, including lift stations, coverage, etc. Rick Miller from The Development Company discussed what grants might be available and what the cost per household might be with the different financing options. Under the proposal, residents would **not** be charged for initial connection if they were to connect at the beginning of the project. If residents opt not to hook up at the beginning and then ask for connection at a later time, they will be charged a connection fee. In addition to the financing fee, there would be a per household fee that would be paid to the sewer provider and a maintenance fee charged by the City. A bond election would be necessary with a 66.7% approval. Many septic systems within the City are reaching their expected lifetime and may soon need upgrading. The City may be eligible for a low income loan if a percentage of household incomes are low enough. The Development Company will fill out the application and get us on the list to do the survey. If we are approved, the City will bear half of the cost. We could probably get a grant from DEQ to fund the other half of the cost of the study. The application just needs the Mayor's signature after it is approved. Kris indicated that the public survey cost needs to be correctly identified on an Agenda before the Council can vote on it. Donetta will place it on the agenda for next month. Mayor Judd will be in contact with INL and see if any funds are available. The consensus of the Council was that this would be extremely beneficial to the community and construction costs are not going down.

CITY ATTORNEY:

- City Attorney, Kris Meek reported that Jefferson County has been in contact with him on the allocation of collected funds in behalf of the City. They are still working on a solution.

CLERK/TREASURER REPORT:

- A list bills between August 14, 2019 and September 11, 2019 was presented. Mayor Judd asked if there were any questions. James moved that the bills be paid, Dell seconded, motion passed.
- Donetta reminded the Council that the fiscal year for the City of Lewisville ends September 30th. All bills need to be turned in by then.
- The new ICRMP policy has increased the value of our buildings. There is no longer a separate Terrorist Risk as it is included in the policy.
- The City has received two declarations of candidacy for the election. The write-in declaration of candidacy is open until October 8, 2019 at 5:00 p.m.

MAYOR REQUEST:

- The Mayor has been in contact with the City of Menan with regard to the Sewer Feasibility Study. They want to do a study to insure that their system can handle the increased flow that would be created if our City attaches. The cost of the study would be \$4,000 and since much of the data would directly benefit them even if we didn't join, they are asking for only \$1,500 to help with the study. Mark moved that we appropriate \$1,500 for the feasibility study with the City of Menan, Del seconded, motion passed.
- Mayor Judd has drafted a possible Impact Area Agreement with Jefferson County. Exhibit D where we specify our requirements was reduced to a few items, including road width. Idaho Code says we are to revisit the Agreement every 10 years. We will want to consider the actual boundaries that we want to have jurisdiction over.

- We have received a proposal from H & K Contractors giving us the option to piggy-back onto the contract they have with Jefferson County for road material. Mark voted that we accept the contract with H & K as proposed to Jefferson County, Del seconded, motion passed.
- Thompson Engineering is willing to do a City Survey and plat the entire town so we will know exactly where property lines are. The cost will be \$11,600. Kris indicated that the item needs to be more definitive on the Agenda to give notice to the public. Donetta will put it on the Agenda for next month.
- The City has presented Milt McIntier with an invoice for the removal of the tree set on fire on July 4th. McIntier's insurance company talked with Mayor Judd and said that an adjuster will be in contact. We have not heard anything at this point.
- The Mayor indicated that due to the cost of the project, the library addition is on hold for a while. However, it is a concern that we do not have a City Clerk's office that is open to the public in a public building and is ADA compliant. He and Donetta have discussed the possibility of repurposing the storage closet into a Clerk's office that would be ADA compliant. That could probably be done with minimal funding and effort.
- The deadline for Chris Hinckley to meet the criteria set forth for his commercial dog kennel will be up in October. This item should be placed on the October Agenda.


OTHER BUSINESS:

- No other business.


ADJOURNMENT:

Mark moved that the meeting be adjourned at 8:56 p.m., Del seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 9th day of October, 2019.

Mayor 
George A. Judd

Date 9 Oct 2019

ATTEST:
Clerk 
Donetta R. Fife

Date Oct 9, 2019