

MINUTES
City of Lewisville Regular Meeting
September 13, 2017

Meeting was called to order by Mayor George Judd at 7:07 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, Barbara Raymond, Leisa Watkins and Del Heward; City Attorney, Kris Meek; Officer Mike Miller; Building Inspector, Jeff Geisler; Clerk/Treasurer, Donetta Fife and residents Gabriel and Brenda Arteaga.

ROLL CALL:

- Mayor Judd -- present
- Shane Barzee -- not present
- Barbara Raymond -- present
- Leisa Watkins -- present
- Del Heward -- present

MINUTES:

- Minutes for the regular City Council meeting held August 9, 2017 had previously been distributed by the Clerk. Mayor Judd asked if everyone had received the minutes, all had. There were no additions or corrections to the minutes. Del moved that the Minutes be approved, Barbara seconded, the motion passed.
- Minutes for the Annual Budget Meeting held August 9, 2017 had previously been distributed by the Clerk. Mayor Judd asked if everyone had received the minutes, all had. There were no additions or corrections to the minutes. Del moved that the Minutes be approved, Barbara seconded, the motion passed.

POLICE REPORT:

- Officer Mike Miller reported that there were 80 hours spent patrolling the City with 8 complaints, 1 arrest, 4 citation and 12 traffic stops.
- The portable speed sign has been installed and is working.
- Donetta asked if there have been any dog or harassment complaints called in. Officer Miller indicated that they may be on the next report. He will check on it. Kris indicated that when people call to complain, we need to encourage them to document the complaints with videos and/or audio recordings as there is no real way to prove that a complaint is valid unless you have hard evidence.

MAINTENANCE:

- The mayor indicated that 465 North is ready for the seal coating to be applied before the end of September as we need to have it done in the current fiscal year.
- There was a sign down on Doug Walker's property. He called and received authorization to repost it.

CITY ATTORNEY:

- The quiet title is finished and has been recorded.

CLERK/TREASURER'S REPORT:

- Donetta distributed a list of all bills that have been submitted for payment between August 10, 2017 and September 11, 2017. Bills were reviewed and services clarified. Leisa moved that the bills be paid, Del seconded, motion passed.
- A monthly Treasurer's Report was also distributed showing the financial status of the City's Budget. No questions were raised.
- Donetta has prepared a budget analysis for FY 2017 through the current date. The Budget generally looks good. Departments are very close to budget. Maintenance is over. Del moved that Donetta be authorized to move money from Capital Investments to cover the overage of the Maintenance budget, Barbara seconded, motion passed.
- Elections for 2017 will be held on November 7, 2017. We have received Declarations of Candidacy for the office of mayor and for one city council seat. There is another possible candidate that could be running on a write-in basis.
- The Sheriff's Contract was approved in the FY 2018 Budget. Therefore, Mayor Judd signed the Contract and Donetta will send it for the necessary County signatures.
- We have received our ICRMP Policy for FY 2018. It includes a Terrorist Waiver to be signed unless we want to pay an additional \$5,000 premium for the year. The Council agreed that we do not need the additional coverage. The Mayor signed the Waiver.
- The Mayor signed a Declaration designating September 17 through September 23, 2017 as Constitution Week.
- There will be a Prima Training on October 25, 2017 in Idaho Falls. Lunch is included. Everyone was encouraged to attend if possible.

BUILDING INSPECTOR:

- Jeff Geisler indicated that he has tried to reach Chris Hinckley with regard to the temporary building that was moved in. He has not been able to reach him but will continue to try.
- Jeff has spoken with C. James Ball about a building permit and they have determined that since there will be no refinishing the downstairs portion of the house, no permit is needed at this time.
- Weavers have changed their minds about modifying their home.
- Blake Ellsworth will come next month with the necessary documents to apply for a permit.

VISITOR:

- Gabriel and Brenda Ellsworth Arteaga addressed the Council on the possibility of annexing .29 acres of ground from a parcel outside of the City limits that is owned by Elmer Ellsworth. This would give them sufficient ground to apply for a building permit next to Elmer's home. Donetta went over the process of annexation. The Arteagas are currently working on a survey of the property to get an accurate description of the piece to be annexed. Donetta will e-mail her the forms.
- Wayne Torgerson has contacted Donetta about the possibility of installing large gas tanks on his property and wanted to know if a permit was needed. The Council suggested that Donetta contact DEQ to see if there is a permit requirement.

MAYOR REQUEST:

- Mayor Judd has priced the cost of putting up new speed signage within the City. At present the cost is more than the benefit it would produce.
- Even though we have additional funds this year, we are not able to sealcoat additional roads until the prep work is done. Donetta was instructed to put the extra money in the capital investment fund to be used in the future.

ADJOURNMENT:

- Del moved that the meeting be adjourned at 8:30 p.m., Leisa seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 18th day of October, 2017.

Mayor /s/ George A Judd
George A. Judd

Date _____

ATTEST:

Clerk /s/ Donetta R. Fife
Donetta R. Fife

Date _____