**MINUTES**

**CITY OF LEWISVILLE REGULAR CITY COUNCIL MEETING**

Wednesday, 9 April 2025

Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho.

The meeting was called to order by Mayor Curtis Thomas at 7:06 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis Thomas, Council Members Celena Lewis, Waco Taylor and Brigham Briggs; Clerk/Treasurer Donetta Fife & Connie Olsen; Officer Mike Miller from the Jefferson County Sheriff’s Department; City Attorney, Kris Meek; residents and non-residents.

**ROLL CALL:**

* Mayor Thomas – present
* Waco Taylor – present
* Celena Lewis -- present
* Brigham Briggs – present
* Blake Ball – not present

**PLEDGE OF ALLEGIANCE –** Waco Taylor

**MINUTES:**

* Minutes for the City Council Meeting held March 12, 2025 had previously been distributed to the Council by the Clerk. Celena moved that the Minutes be approved, Waco seconded, motion passed.

**POLICE REPORT:**

* A report from the Jefferson County Sheriff’s Department had been sent to the City and distributed to the Mayor and Council covering the period between March 1, 2025 to March 28, 2025 where 119 hours were spent within the City with 15 incidents, 1 arrests, no DUI, 10 citations and 32 traffic contacts. Officer Miller reviewed the incidents and noted there were a lot of controlled burns, a few child custody issues and a couple of traffic complaints.

**FRANCHISE AGRREMENT 2025**

* Intermountain Gas Co. Franchise Agreement was due to renew for the next 30 years, Teri Tengaio District Manager from Intermountain Gas went over important changes in the agreement. The following highlights of changes were:
	+ Section 3 increased work from 1 year to 3 years (longer period of time)
	+ Section 4 after ordinance expires do an extension in agreeance with Intermountain Gas and council
	+ Section 8 insurance from 500 to 1million
	+ Collected $3100.00 last year in franchise fees

Celena moved to suspend the rules to read summary once. Brigham second the motion. Roll call vote was called for to suspend the rules. The vote was as follows: Celena yes. Wacco yes, and Brigham yes. Passed unanimously. Celena read the ordinance 2025-2, Brigham moved to accept as read, Celena second the motion. Celena yes. Wacco yes, and Brigham yes. Passed unanimously.

**ROADS:** Kort Ware reported on 500 North Grant Update. The city ranked 4th and will probably been chosen for that grant. Kort thought the city has to match 7.34%, around $148,000.

We were awarded a different grant for $100,000 but the funding is not available on Oct. 1, 2025. We can choose to pay for costs upfront and do the work and then get reimbursed. Mayor Thomas mentioned that we need to grade sides of road to do the Dura seal.

**COMPREHENSIVE PLAN:** The council thanked Melanie Smoot on the work she did on the comprehensive plan.

It was suggested that we get one digital copy and 2 paper copies (one for the clerk and one for the library). Five years or after the census Melanie suggested we update the plan. Celena moved to accept the comprehensive plan as presented. Brigham second to accept the comprehensive plan. Roll call vote was called for: Celena yes. Wacco yes, and Brigham yes. Passed unanimously.

**COMMUNITY EASTER EGG HUNT:** Celena updated council on the Easter Egg Hunt. Christopher Thomas created the flier and he is making a photo booth for Easter Egg Hunt. Everything is ready to go. They have eggs stuffed and prizes purchased. She encouraged the council to increase the budget for next year. Candy cost has increased immensely.

**CLERK/TREASURER:**

Copies of the bills and an accounting of expenses incurred by the City for the month between March 13, 2025 and April 12, 2025 have been made available to the Council and Mayor. Brigham moved that the bills be paid, Waco seconded, motion passed. There is an AIC training April 29th from 9 am – 3 pm, at the Holliday Inn, 300 S South Fork Blvd. There will be an election for the Jefferson Central Ambulance District have been posted here library and post office May 20th. The 2nd quarter report will be in next month’s meeting need more time to prepare it.

**MAYOR REQUEST:**

Nothing yet to report on Impact Area zoning change may need to speak with Milt Fullerton.

CPS Grant – Phase II, Kort thought we could project done for $300000. Approaches don’t need to be redone. Kort and Mayor Thomas will walk it to determine how we will move forth. Same contract can be used when it was bid. Kort will be under contract with IPAC. We can use money leftover from first bid toward 2nd bid.

**MAINTENANCE**

David Smith would like to work part time for the city. Would start at $18.00/hour. He can be hired. We need to remove some duties form Mike and give them to David if we are hiring another guy. Need to go over a schedule for Maintenance Responsibilities. Wacco proposed a work meeting for maintenance and community center on April 24th 7 pm., at the community center.

David Smith Sr. has vehicles parked on the city property. Amon Howard has wood stacked in the right of way.

**COMMUNITY CENTER:** Duties and Responsibilities will be determined at the work meeting on the 24th of April. The Mayor will take care of 10th and 13th check in and out for the rentals.

**Recess was called for ten minutes.**

**ITEMS FOR MARCH 2025 AGENDA:**

* Fun run for founders day
* 2nd quarter treasurers report action item
* Easter Egg hunt results
* Finding from work meeting
* Kort report on CPS phase 2
* Road updates
* Impact Area Agreement with Jefferson County – Kris
* Elections

**ADJOURNMENT-** Action Item

Celena moved that the meeting be adjourned at 8:19 p.m., Brigham seconded, motion passed.

**Minutes approved** by the City Council of the City of Lewisville on the 9th day of April 2025.

Mayor Date

 Curtis S. Thomas

ATTEST:

Clerk Date

 Connie J. Olsen