

MINUTES
Special City of Lewisville City Council Meeting
July 28, 2021

Meeting was called to order by Council President James Ball at 7:11 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Mayor Judd was excused. Present were Council President James Ball, Council Members Brigham Briggs, Mark Williamson and Linda Linsenmann; Clerk/Treasurer, Donetta Fife, residents and non-residents.

ROLL CALL:

- Mayor Judd – not present
- Mark Williamson – present
- Linda Linsenmann – present
- James Ball – present
- Brigham Briggs – present

The meeting had been scheduled by the Council during the regular City Council meeting on July 14, 2021 for the purpose of:

- Preparing the proposed budget for FY 2022
- Revising the bill on animals in residential and commercial areas as set forth in Lewisville Code 8-5-8 to present to the public at a public hearing and to set the time date and time of the public hearing
- Amend the budget for FY 2021
- Discuss fee schedule changes for FY 2022
- Countryside Meadows Annexation

The animals in residential & commercial areas had been inadvertently left off of the Notice and Agenda. The item was added to the agenda as a discussion item and not as an action item.

Council President Ball indicated that he would entertain a motion to set the agenda items. Brigham moved that order of the agenda items be set as follows:

1. Countryside Meadows Annexation – Action Item
2. Animals in residential areas bill to modify Code 8-5-8 – discussion item
3. FY 2021-2022 Budget preparation – Action Item
4. Amended Budget for 2021 – Action Item
5. FY 2021-2022 Fee Schedule – Action Item

Mark seconded, motion passed.

ANNEXATION OF COUNTRYSIDE MEADOWS ESTATES

Drew Kriser and Jeremy Matson addressed the Council. – At the meeting on July 14, 2021 they presented the Countryside Meadow subdivision. Developers want to apply for annexation and the development of the project at the same time. They want the larger lots they have proposed. A discussion included the following:

- The plat indicates that there are 3 private roads with 3 residences serviced per road and 1 private lane servicing one home. All roads connect to 3400 East (Lewisville Highway).
- The building code for the City of Lewisville indicates that buildings have to face a “dedicated road” and, therefore, the City could not issue building permits on the property unless the roads were dedicated.
- The City does not have its own subdivision ordinance.
- This subdivision is within the City of Lewisville impact area but is still under the jurisdiction of Jefferson County and its subdivision ordinance.
- Only 4.83 acres of this subdivision actually lie within the City of Lewisville.
- Changing the City ordinance to allow building on private roads would cause havoc within the City with houses being constructed in the middle of blocks.
- They are not certain if dedicated roads could be gravel roads. The ability of the City to maintain those gravel roads was not certain.
- It was noted that in the July 14, 2021 City Council meeting the motion was made to approve the plat upon the stipulation that it is annexed into the City of Lewisville after Jefferson County approval.

The developers asked that the City set a hearing on the annexation of the subdivision to start the time requirement. They will still be heard by Jefferson County Planning & Zoning on August 5, 2021 as it is a requirement for annexation into the City.

Brigham moved that we start the annexation process by putting the annexation on for public hearing on September 1, 2021 and that Donetta send out notices for the public hearing as required, Mark seconded, motion passed.

ANIMAL ORDINANCE – BILL 2021-3

Council President Ball invited public input on the topic. The Council discussed the proposed Bill and the animal density for each classification of animals. The Council went through each section and discussed additions, subtractions and density of animals that might be feasible.

Council President Ball indicated he would entertain a motion. Linda moved that we approve Bill 2021-3 as amended in the work meeting and that it be set for public hearing on August 11, 2021. Brigham seconded, motion passed.

FY 2022 BUDGET

The Council discussed each line item and determined a feasible budget to be presented to the public on August 11, 2021. Council President Ball indicated that the Council should talk to their state representatives about the issue that we cannot get a detailed accounting for monies that are received from vehicle fines and fees from the County when they send the money that was collected for fines. Donetta will publish the proposed budget as required by law.

FY 2021 BUDGET AMENDMENT

Donetta explained that since the City had voted to spend \$94,000 to otta seal two roads in the City, the budget for 2021 will not balance as passed in August of 2020 and as required by Idaho law. Therefore, we need to amend the budget and republish it. She will prepare an amendment to the budget and publish it.

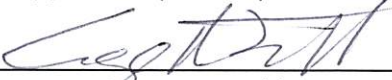
2021-2022 FEE SCHEDULE

The only issue on the fee schedule is the cost of renting the Community Center. It is currently \$50 per day. Many non-residents are renting through residents at the resident rate. It is necessary to touch up the cleaning before each rental due to complaints that Donetta has received for minor issues. Currently the actual rental fee is deposited but the cleaning fee is held until after the rental and returned uncashed. The Council felt that \$100 per calendar day of rental would be a feasible rental for the building considering the rental costs for other buildings in the area. The deposit check will also be deposited and any cleaning over 30 minutes should be charged to the renter. If people want to come in and set up on the day prior to their rented day, they will need to reserve for that day as well. Rental hours will be between 7:00 a.m. and 11:00 p.m. Non-resident rentals will be invoiced through the resident who signs the contract and the refund of the deposit will be issued to that resident. This will eliminate the problems that are being created in our accounting. The public hearing for the 2021-2022 Fee Schedule will be published as required and held on August 11, 2021

ADJOURNMENT:

Mark moved that the meeting be adjourned at 11:37 p.m., Linda seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 11th day of August, 2021.

Mayor 
George A. Judd

Date 11 August 2021

ATTEST:

Clerk _____
Donetta R. Fife

Date _____