MINUTES

**Lewisville Planning & Zoning Regular Meeting**

March 7, 2017

Meeting was called to order by Chairperson, Charlene Johnson at 7:06 p.m. at the Lewisville Community Center at 3451 East 480 North, Lewisville, Idaho. Present were Chairperson, Charlene Johnson and Commission members, Tom Skinner, LuAnn Dixon and Janet Williams; visitor Glenn Watkins and Secretary, Donetta Fife

**ROLL CALL:**

* Charlene - present Janet - present

LuAnn - present Tom - present

**MINUTES:**

* Minutes for the Planning and Zoning Meeting held February 7, 2017 were read. Tom moved that the Minutes be approved, Janet seconded, motion passed.

**BUILDING PERMIT APPLICATION:**

* Glenn Watkins presented plans for a detached single-car garage measuring 24' X 24' to be built on his property at 481 North 3435 East, Lewisville. He presented plans and plat placement but did not have an engineered truss plan. Commission considered plans and stipulated that the Clearance be issued with the following stipulations:
* he needs to obtain an engineered truss plan and present it to the Commission,
* all electrical permits will be obtained,
* the building exterior should be complementary to the existing house
* an updated plan will be presented to the commission in the event the plan is altered

LuAnn moved that he be issued a Clearance based on the above stipulations, Tom seconded, motion passed. He was issued Clearance No. 17-03-12 to be presented to Jefferson County Building Department.

**NUISANCE ORDANCE VIOLATIONS:**

* There are several violations to City ordinances regarding the use of the right-of-way to park unlicensed, unregistered vehicles and trailers. Donetta was instructed to write letters to Brigham Briggs, Carlos Moreno and Curtis Boyce to inform them of the violations.

**OTHER BUSINESS:**

* Charlene will report on the property requirements for installing a septic system at the next meeting.

**ADJOURNMENT:**

* The next meeting of the Planning and Zoning Commission was scheduled for April 4, 2017 at 7:00 p.m.
* The meeting was adjourned at 7:45 p.m.

**Minutes approved** by the Planning & Zoning Commission of the City of Lewisville on the 4th day of April, 2017.

Chairperson Date

 Charlene Johnson

ATTEST:

Secretary Date

 Donetta R. Fife