

MINUTES  
**Special City of Lewisville City Council Meeting**  
February 8, 2021

Meeting was called to order by Mayor George Judd at 7:00 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor George Judd; Council Members, James Ball, Brigham Briggs, Mark Williamson and Linda Linsenmann; Clerk/Treasurer, Donetta Fife via Zoom; and resident Celina Lewis.

**ROLL CALL:**

- Mayor Judd -- present
- Mark Williamson – present
- Linda Linsenmann – present
- James Ball -- present
- Brigham Briggs – present

The meeting had been scheduled by the Council during the regular City Council on January 13, 2021 to consider the Engineering Proposals for the Wastewater Improvement Project and to evaluate all proposals. The meeting had been duly posted at the Community Center and on the website [cityoflewisville.org](http://cityoflewisville.org) more than 48 hours prior to the meeting.

As directed in the Request for Proposals which had been published and posted, Donetta had received only one request and Mayor Judd had received only one proposal for the Engineering Proposal for Wastewater Improvement Project and that was from Keller Associates. The Council had received copies of the proposals previously in digital format and had each reviewed the proposal prior to the meeting. Printed copies were distributed and the Council considered the criteria and the qualifications as set for in the RFP and concluded that the proposal submitted by Keller Associates met all of the qualifications. There was only one RFP submitted so it was not necessary to fill out the evaluation and award sheets.

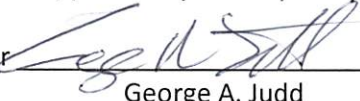
Since this was not an actual monetary bid for the project, but only a selection of a qualified bidder, a dollar amount was not submitted at this time. The proposed contract will be submitted by the selected bidder and the Council will be able to negotiate the bidding price for the project at a later time. The project will be covered at 50% by a grant that will be secured from DEQ and the City of Lewisville will be responsible for the other 50% of the contract price.

James acknowledged that Keller Associates has met all the required criteria in the RFP and that they were the only company submitting a bid. He moved that Keller Associates be awarded the Engineering Project for the Wastewater Improvement Project, Mark seconded, motion passed.

**ADJOURNMENT:**

Linda moved that the meeting be adjourned at 7:28 p.m., Brigham seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 10<sup>th</sup> day of March, 2021.

Mayor   
George A. Judd

Date 10 Mar 2021

ATTEST:

Clerk   
Donetta R. Fife

Date March 10, 2021