

MINUTES
CITY OF LEWISVILLE SPECIAL CITY COUNCIL MEETING
AND WORK MEETING
Wednesday, February 17, 2022
Lewisville Community Center, 3451 E 480 N, Lewisville, Idaho

Meeting was called to order by Mayor Curtis Thomas at 7:18 p.m. at the Lewisville Community Center at 3451 E 480 N, Lewisville, Idaho. Present were Mayor Curtis Thomas, Council Members James Ball, Celena Lewis, Linda Wolcott and Brigham Briggs; Clerk/Treasurer, Donetta Fife; a resident and non-residents.

ROLL CALL:

- Mayor Thomas – present
- James Ball – present
- Celena Lewis -- present
- Linda Wolcott -- present
- Brigham Briggs – present

The purpose of this meeting was:

- To discuss the Area of Impact Agreement with Jefferson County
- Discuss the disposition of ARPA funds
- Discuss a project for the BDIC Foundation Community Project.

Mayor Thomas indicated he would entertain a motion to amend the Agenda to discuss the Subdivision Ordinance particulars with Aaron Swenson and Kort Ware from Forsgren Associates. James moved that the agenda be amended to add the discussion on the Subdivision Ordinance, Brigham seconded, motion passed.

SUBDIVISION ORDINANCE – FORSGREN & ASSOCIATES:

- Aaron Swenson addressed some suggestions they had with regard to the subdivision ordinance. He indicated that he felt it would be a good idea to add development fees to the ordinance. This would cover costs to the City as well as provide a way to pay the engineers. They discussed two ways this might be accomplished 1) Assess a retainer and then add billable hours if the review needs more work or 2) assess a flat fee per lot fee. The Council preferred the retainer and billable hours option. Aaron will prepare a couple of examples and present them to the Council in March.
- James indicated the Council needs to have another work meeting to review the subdivision ordinance.

James moved that there be a short recess, Brigham seconded, motion passed. The meeting was called back in order by Mayor Thomas at 8:10 p.m.

AREA OF IMPACT AGREEMENT WITH JEFFERSON COUNTY:

- James gave a brief history of the Area of Impact Agreement to bring everyone up to date on what has been happening on this.
- The Council reviewed Exhibit C to the proposed Area of Impact Agreement with Jefferson County as it had been drafted. There was a question on the need for curb and gutter. If they have 1-acre lots, there is no need for curb and gutter at this point of time.

- They reviewed the need to limit the placement of trees and shrubs in the easement. It was decided that trees were to be placed no closer than 20 feet from the center of the road and with a maximum height of 30 feet at maturity. All other vegetation was to be under 2 feet at maturity.
- They consulted the attorney with regard to the necessity of the requirements in Exhibit C to be in existing ordinances of the City of Lewisville in order to be binding in the Area of Impact Agreement.
- Mayor Thomas asked that the Area of Impact Agreement be placed on the March City Council Agenda.

QUALIFIED EXPENDITURES OF ARPA FUNDS:

- We have received half of the total distribution of ARPA funds. Donetta needs to make a report on the expenditures so far and possibly the intended expenditure of funds before the April 2022 reporting deadline. The final rule has been distributed by the Government. Donetta will send the final rule to the Council for review. The item will be placed on the City Council Agenda for discussion in March.

BCID FOUNDATION COMMUNITY PROJECT:

- The Council discussed possible projects that would be eligible for the BCID Foundation Community Project that would bring members of the community together. They determined that park improvement of the Jardine Park and a walking path would be good projects. The application is due by February 28, 2022 and Mayor Thomas will prepare the application.

Mayor Thomas asked the Council to think about other projects and committees that would help involve members of the community.

ADJOURNMENT:

Celena moved to adjourn the meeting at 9:34 p.m., James seconded, motion passed.

Minutes approved by the City Council of the City of Lewisville on the 9th day of March 2022.

Mayor 
Curtis S. Thomas

Date 3-9-2022

ATTEST:

Clerk 
Donetta R. Fife

Date 3-9-2022